

**Corrective Action Plan (CAP)**  
For the Fiscal Year ended June 30, 2021

**Prepare only when there is a finding(s) in the CAFR or AMR.**

**School District/Charter/Renaissance School Project** **WOOD-RIDGE**

**County** **BERGEN**

**Contact Person** **JENINE MURRAY**

**Type of Audit** **CAFR**

**Telephone Number** **201-933-6777 X5639**

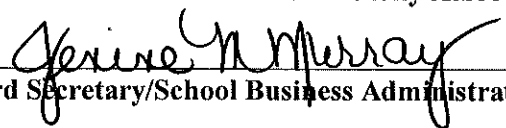
**Email Address** **jmurray@wood-ridgeschools.org**

**Date of Board Meeting** **2/28/2022**

<b>Recommendation Number</b>	<b>Corrective Action Required by The Board</b>	<b>Method of Implementation</b>	<b>Person Responsible for Implementation</b>	<b>Planned Completion Date of Implementation</b>
Financial Planning, Accounting and Reporting - Recommendation #1	It is recommended that the District implement procedures to ensure that the outstanding NJ School Development Authority capital grants receivables are collected.	Will implement procedures for submitting paperwork and documentation to state to collect Receivables from SDA	Jenine Murray – Business Administrator	6/30/2022
School Food Services – Recommendation #2	It is recommended that the district review the operations of its Food Service Enterprise Fund to ensure that the net cash resources do not exceed the three- month average expenses	New cafeteria tables and kitchen equipment has been purchased. Payment will be made in the 2021- 2022 School year, reducing the cash in excess of the three month average expenses.	Jenine Murray – Business Administrator	6/30/22

  
Chief School Administrator: Anthony Albro

Date: 02/25/2022

  
Board Secretary/School Business Administrator: Jenine Murray

Date: 02/25/2022