

**WOOD-RIDGE BOARD OF EDUCATION
PUBLIC MEETING MINUTES
NOVEMBER 19, 2018**

The Wood-Ridge Board of Education of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, convened for a Regularly Scheduled Public Meeting on November 19, 2018 at 6:30 pm in the Wood-Ridge High School Auditorium.

This is a Public Meeting of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

ROLL CALL FOR ATTENDANCE:

PRESENT: Mr. Ambrosio, Mr. Biamonte, Mr. Garvin, Mr. Monti, Mr. Schmidt and Mr. Nieves

ABSENT: *None*

ALSO PRESENT: Superintendent Cipriano, Assistant Superintendent DeNobile, Board Secretary Murray and Board Attorney Roberts

Mr. Nieves read the following statement: The Wood-Ridge Board of Education now has a need to discuss issues regarding the following topic areas:

Personnel Matters

all of which fall within an exception to our policy entitled "Public and Executive Sessions", which permits this board of education to have private or closed discussions on topic areas which are exceptions contained in the Open Public Meeting Act, N.J.S.A.10:4-12b.

I will entertain a motion to enter into closed session. On the motion of Mr. Schmidt seconded by Mr. Garvin, the meeting will be adjourned into closed session. The motion was passed unanimously. It is hereby resolved that the Board will now go into private or closed session to discuss:

Personnel Matters

Any discussion held by the Board, which need not remain confidential, will be made public as soon as practicable. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. The Board will reconvene the public meeting at the conclusion of the closed session.

At 7:27 p.m., upon motion of Mr. Schmidt seconded by Mr. Garvin, the Board voted unanimously to reopen the public meeting. The public meeting reconvened at 7:31 p.m. and Mr. Nieves read the following statement:

This is a Public Meeting of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

ROLL CALL FOR ATTENDANCE:

PRESENT: Mr. Ambrosio, Mr. Biamonte, Mr. Garvin, Mr. Monti, Mr. Schmidt and Mr. Nieves

ABSENT: *None*

ALSO PRESENT: Superintendent Cipriano, Assistant Superintendent DeNobile, Board Secretary Murray and Board Attorney Roberts

Presentation(s)/Recognition(s)/Award(s) –

Superintendent’s Report – Mr. Cipriano updated the public on upcoming fundraisers. Student presentations were giving out for Student of the Month and Student of the Quarter for the High School and Intermediate School. Also, the Volleyball Team was recognized.

Approval of Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

Executive Session: October 1, 2018
Work Session: October 1, 2018

Executive Session: October 29, 2018
Public Session: October 29, 2018

Introduced by: Mr. Biamonte
Seconded by: Mr. Schmidt

ROLL CALL
In Favor: 6
Opposed: 0

Committee Reports

The Board of Education takes official action at its Business Meetings. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

<i>Type of Meeting</i>	<i>Members</i>
Curriculum & Instruction	Mr. Christopher Garvin, Chairman Mr. Patrick Ambrosio Mr. Nicholas Cipriano Dr. Sue DeNobile
Personnel	Mr. Joseph Biamonte, Chairman Mr. Thomas Schmidt Mr. Nicholas Cipriano
Policy	Mr. Thomas Schmidt, Chairman Mr. Albie Nieves Mr. Nicholas Cipriano
Buildings & Grounds	Mr. Patrick Ambrosio, Chairman Mr. Albie Nieves Mr. Nicholas Cipriano Mrs. Jenine Murray
Finance	Mr. Christopher Garvin, Chairman Mr. Albie Nieves Mr. Nicholas Cipriano Mrs. Jenine Murray

(Each of these meetings may include an Executive Session for the approval of matters that may be appropriate for Executive Session.)

Liaison Report –

Hearing of Citizens (Resolutions Only) –

None

RESOLUTIONS FOR ACTION

CURRICULUM & INSTRUCTION

C&I 1 Approval of Evaluation Request

Upon the recommendation of the Superintendent, the Board of Education approves the following evaluation request:

Student ID#	Type of Evaluation	Vendor	Cost	Requested by:
52005934	Functional Behavior Assessment w/BIP	SBJC	\$700	CST

Introduced by: Mr. Monti

Seconded by: Mr. Biamonte

ROLL CALL

In Favor: 5

Opposed: 0

Motion Carried

Mr. Monti abstained.

C&I 2 Approval to Begin Related Services

Upon the recommendation of the Superintendent, the Board of Education approves the following related service cancellation:

ID	Vendor	Related Services	Effective Date
52006152	SBJC	Physical Therapy	10/31/2018

Introduced by: Mr. Monti

Seconded by: Mr. Biamonte

ROLL CALL

In Favor: 5

Opposed: 0

Motion Carried

Mr. Monti abstained.

C&I 3 Approval for Related Service FBA Update/Training

Upon the recommendation of the Superintendent, the Board of Education approves the following training request:

Student ID#	Type of Evaluation	Vendor	Cost	Requested by:
52006222	Behavioral Observation and strategy training with 1:1 Aide (2.5hrs = 30 min travel)	SBJC	\$350	CST

Introduced by: Mr. Monti
Seconded by: Mr. Biamonte

ROLL CALL

In Favor: 5

Opposed: 0

Mr. Monti abstained.

Motion Carried

C&I 4 Approval to Reduce Related Services

Upon the recommendation of the Superintendent, the Board of Education approves reduction in related services:

ID	Vendor	Related Services	Cost	Effective Date
52006053	Ridgefield Bergen Boulevard School	Physical Therapy Reduce from 2x/wk to 1x/wk	\$90/per session	11/2/2018

Introduced by: Mr. Monti
Seconded by: Mr. Biamonte

ROLL CALL

In Favor: 5

Opposed: 0

Mr. Monti abstained.

Motion Carried

C&I 5 (M) Approval of Field Trip Requests

Upon the recommendation of the Superintendent, the Board of Education approves the following field trip requests:

a.	Destination (include reason for trip)	South Bergen Jointure Commission STEAM Lab Maywood, NJ- Students engage in hands on STEAM exhibits- At No Cost to District for Program or Transportation
	Date of Trip	12/3/18, 12/4/18, 12/5/18, 12/6/18, 3/6/19, 3/7/19, 3/8/19, 3/11/19, 6/6/19, 6/7/19, 6/10/19, 6/11/19

Teacher(s)	3 visits each: Mrs. Pagliocca, Ms. Sanzari, Ms. Goodlin, Ms. Focarino, Ms. Paskas, Ms. Humphrey Paras: Mrs. Rella, Mrs. Mele, Mrs. Aviles, Mrs. Donato, Mrs. Scalone
Parent(s)/Chaperone(s)	Class Parents as needed
Grade/Group	Grade K
# of Students	72
Departure Time	10:15 AM
Return Time	12:15 PM

b.	Destination (include reason for trip)	South Bergen Jointure Commission STEAM Lab Maywood, NJ- Students engage in hands on STEAM exhibits- At No Cost to District for Program or Transportation
	Date of Trip	12/6/18, 12/7/18, 3/11/19, 3/12/19, 6/11/19, 6/12/19
	Teacher(s)	3 visits each: Ms. Moccia, Mrs. Gibney, Mrs. Campagna, Mrs. Hynes Para: Ms. Mandeville
	Parent(s)/Chaperone(s)	Class Parents as needed
	Grade/Group	Grade 3
	# of Students	69
	Departure Time	9:00 AM or 12 PM
	Return Time	11 AM or 2 PM

c.	Destination (include reason for trip)	Carnegie Hall, 881 7th Ave., NY, NY 10019-3210 This trip gives students the opportunity to see and perform in an orchestral concert.
	Date of Trip	05/21/19
	Teacher(s)	Jessica Sterba
	Parent(s)/Chaperone(s)	TBD
	Grade/Group	4
	# of Students	82
	Departure Time	10:30 AM
	Return Time	1:30 PM

d. M	Destination (include reason for trip)	Chelsea Market- The class will tour the market and discuss the various ingredients and international meals they see.
	Date of Trip	11/29/18
	Teacher(s)	A. Bullaro
	Parent(s)/Chaperone(s)	n/a
	Grade/Group	11 and 12
	# of Students	9
	Departure Time	8:30 am
	Return Time	2:15 am

e. M	Destination (include reason for trip)	Ridgefield Park High School 1 Ozzie Nelson Drive Ridgefield Park, NJ JV Debate Competition
	Date of Trip	12/11/18
	Teacher(s)	G. Catalano
	Parent(s)/Chaperone(s)	n/a
	Grade/Group	9 – 12
	# of Students	6
	Departure Time	3 pm
	Return Time	6:30 pm

f. M	Destination (include reason for trip)	La Piccola Scuola@Eataly 4 World Trade Center New York, NY Eately offers unique tours giving students an insider perspective of how bread and mouzzarella are made.
	Date of Trip	3/21/19
	Teacher(s)	T. Ianacco
	Parent(s)/Chaperone(s)	April Biamonte
	Grade/Group	10-12
	# of Students	20
	Departure Time	8:30 am
	Return Time	2:30 pm

Items a-c only:

Introduced by: Mr. Monti

Seconded by: Mr. Biamonte

ROLL CALL

In Favor: 5

Opposed: 0

Motion Carried

Mr. Monti abstained.

Items d & e only:

Introduced by: Mr. Garvin

Seconded by: Mr. Ambrosio

ROLL CALL

In Favor: 6

Opposed: 0

Motion Carried

Item f only:

Introduced by: Mr. Garvin

Seconded by: Mr. Ambrosio

ROLL CALL

In Favor: 5

Opposed: 0

Motion Carried

Mr. Biamonte abstained.

C&I 6 Approval of Use of Title III Immigrant and Title III Funds

Upon the recommendation of the Superintendent, the Board approves the Diana Bermudez as Community and Parent Engagement Specialist, Interpreter, and Translator as provider of services for parental engagement and family training during the 2018-2019 school year. Contracted services at a rate of \$500 each session/service (Parent Outreach/Survey \$500, Family Training Workshops 3 X \$500). Dates of services to be administered throughout the school year with Mr. Anthony Albro, Doyle School Principal. Compensation under Title III Immigrant and Title III as applicable. (No cost to the District)

Introduced by: Mr. Monti

Seconded by: Mr. Biamonte

ROLL CALL

In Favor: 5

Opposed: 0

Motion Carried

Mr. Monti abstained.

C&I 7 (M) Approval for Professional Development

Upon the recommendation of the Superintendent, the Board approves the following professional development requests:

- a. The attendance of Nicholas Cipriano at the “*Superintendents’ Summit*”, a professional development offering sponsored by DALI (District Administration Leadership Institute), to be held February 6, 2019 - February 9, 2019 in New Orleans, Louisiana. Any reimbursement for travel-related costs shall be in compliance with New Jersey OMB guidelines.

b. The attendance of Nicholas Cipriano at the “NJASA Techspo 2019 Conference” to be held January 31, 2019 - February 1, 2019 in Atlantic City, New Jersey. Any reimbursement for travel-related costs shall be in compliance with New Jersey OMB guidelines.

Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio

ROLL CALL
In Favor: 6
Opposed: 0
Motion Carried

PERSONNEL

P1 (M) Approval of Appointment of Substitutes

Upon the recommendation of the Superintendent, the Board of Education approves the following request for appointment of substitutes:

	<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a.	Melissa Sukalo Jeffery	Substitute Teacher/Para-Professional	Anthony Albro
b.	Loukia Lazaro	Substitute Teacher/Para-Professional	Anthony Albro
c.	Emma Rose Trentacosti	Substitute Teacher/Para-Professional	Anthony Albro

Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio

ROLL CALL
In Favor: 6
Opposed: 0
Motion Carried

P2 (M) Approval of Home Instruction Personnel

Upon the recommendation of the Superintendent, the Board of Education approves the following home instruction personnel:

<i>Student Id No.:</i>	52006394
<i>School:</i>	WR Jr. Sr. HS

Teachers/Subjects:	English I – Kim Millar World History – Mallory Garvin Algebra I - * Physics -* Italian II – Tess Iannacco PE9 – Joe Belger Art -* Financial Literature -* *Waiting on
Compensation:	\$45.35/hour – Teachers will be required to teach each subject 1 hour per week.
Starting Date:	11/20/18
Ending Date:	1/30/19

Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio

ROLL CALL
In Favor: 5
Opposed: 0
Motion Carried

Mr. Garvin abstained.

P3 Approval of CARE Personnel

Upon the recommendation of the Superintendent, the Board of Education approves the following CARE personnel:

Sharon Leuci \$20 per hour

Introduced by: Mr. Monti
Seconded by: Mr. Biamonte

ROLL CALL
In Favor: 5
Opposed: 0
Motion Carried

Mr. Monti abstained.

POLICY

None at this time.

BUILDINGS & GROUNDS

B&G 1 (M) Approval of Facility Request

Upon the recommendation of the Business Administrator, the Board of Education approves the following facility requests:

a.	ORGANIZATION:	Diana Bermudez - Community and Parent Engagement Specialist Anthony Albro - District ELL Coordinator
M	ACTIVITY:	Family Workshops - ELL Students and Families
	LOCATION:	Wood-Ridge Jr/Sr High School
	FACILITIES REQUESTED:	Classrooms 211/212
	DATES:	12/11/18, 2/12/19, 3/19/19
	TIMES:	6:30 PM - 8:30 PM
	FEE (If applicable):	N/A

*Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio*

*ROLL CALL
In Favor: 6
Opposed: 0
Motion Carried*

FINANCE

F1(M) Approval of Bills List

Upon the recommendation of the Business Administrator, the Board of Education approves the following:

- a. Bills List for Month of November, 2018 in the amount of \$147,792.85
- b. Manual Checks for 10/26/18 to 11/16/18 in the amount of \$261,229.81
- c. Payroll Transfers for the month of October in the amount of \$1,635,219.70
- d. Enterprise Funds for the month of October 2018 in the amount of \$43,295.18

*Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio*

*ROLL CALL
In Favor: 6
Opposed: 0
Motion Carried*

F2 Approval of Acceptance of Donation

Upon the recommendation of the Business Administrator, the Board of Education approves the following donation:

Donation Amount	Purpose/Explanation:	Donated by:	Donated to:
\$1,000 in Visa Debit Cards	WRPEF facilitates the Doyle School’s ongoing involvement in the PepsiCo Recycling Program. This donation is an award based on the Doyle School’s participation in the recycling program.	Wood-Ridge Public Education Foundation/ PepsiCo Recycling	Doyle School

Introduced by: Mr. Monti
Seconded by: Mr. Biamonte

ROLL CALL
In Favor: 5
Opposed: 0
Motion Carried

Mr. Monti abstained.

BOARD OPERATIONS

BO 1 (M) Approval of Revised Safety/Crisis Team - WRJRSRHS

Upon the recommendation of the Superintendent, the Board of Education approves the revised safety/crisis team for the Wood-Ridge JR/SR High Schools:

- Joe Sutera
- Maria Barrows
- Scott Hughes
- Marc Sinclair
- Dennis Rowley
- Debbie Greenaway
- Silvia Raguseo
- Lucia DiNapoli
- Mike McIninch
- Joe Vaccaro
- Teri Trivigno

Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio

ROLL CALL
In Favor: 6
Opposed: 0
Motion Carried

This item was withdrawn and no action was taken:

BO 2 (M) Approval of Contract with WRAA

Upon the recommendation of the Business Administrator, the Board of Education approves the Contract with the WRAA for a period of Three (3) years, July 1, 2018 through June 30, 2021. Schedule A – Salary Guide 2017-2021:

Administrator **Year 1-2018-2019 (retroactive to July 1, 2018)**

Anthony Albro	\$123,991 * plus longevity (\$1200.00)
Joseph Sutera	\$123,600
Keith Lisa	\$117,343
Maria Barrows	\$113,300 * plus longevity (\$1700.00)
Silvia Raguseo	\$ 88,580
Marc Sinclair	\$ 86,000 (salary hired at 6/25/18)

Administrator **Year 2-2019-2020** **Merit Pay Bonus (0.5% of 19/20 salary)**

Anthony Albro	\$127,091	\$635.45 *plus longevity (\$1600.00)
Joseph Sutera	\$126,690	\$633.45
Keith Lisa	\$120,277	\$601.38
Maria Barrows	\$116,113	\$580.56 * plus longevity (\$2100.00)
Silvia Raguseo	\$ 90,795	\$453.97
Marc Sinclair	\$ 88,150	\$440.75

Administrator **Year 3-2020-2021** **Merit Pay Bonus (0.5% of 20/21 salary)**

Anthony Albro	\$130,269	\$651.35 * plus longevity (\$2055.00)
Joseph Sutera	\$129,857	\$649.29
Keith Lisa	\$123,284	\$616.42
Maria Barrows	\$119,016	\$595.08 * plus longevity (\$3015.00)
Silvia Raguseo	\$ 93,065	\$465.32
Marc Sinclair	\$ 90,354	\$451.77

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Longevity after 20 years in Wood-Ridge	\$1200.00	\$1600.00	\$2055.00
Longevity after 25 years in Wood-Ridge	\$1700.00	\$2100.00	\$3015.00

BO3 (M) Approval of Enhanced Renewable Product Opt-In Form

Upon the recommendation of the Business Administrator, the Board of Education approves the authorization to the ACES Program to enroll the Wood-Ridge School District in the Enhanced Renewable Product program. The district will receive a 40% renewable energy electrical supply for the term of 2018-2020 contract and may therefore be eligible for additional points towards Sustainable Jersey Certification. The “green premium” for this supply will be \$0.00175 per kWh.

Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio

ROLL CALL
In Favor: 6
Opposed: 0
Motion Carried

BO4 (M) Approval of the NJQSAC District Performance Review for 2018-2019

Upon the recommendation of the Superintendent, the Board of Education approves the NJQSAC District Performance Review for the 2018-2019 School Year for submission to the New Jersey Department of Education.

*Introduced by: Mr. Garvin
Seconded by: Mr. Ambrosio*

*ROLL CALL
In Favor: 6
Opposed: 0
Motion Carried*

Communications –

Unfinished Business –

New Business –

Hearing of Citizens –

None

Adjournment -

At 7:48 PM, upon motion of Mr. Biamonte seconded by Mr. Garvin, the Board voted unanimously to close the Public Meeting.

Respectfully submitted,

Jenine Murray,
Board Secretary