

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC MEETING AGENDA
SEPTEMBER 16, 2015**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session - Merit Goals

Call to Order (reopen of public meeting)

Pledge of Allegiance

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Roll Call

Presentation(s)/Recognition(s)/Award(s): N/A

Superintendent's Report – HIB Self-Assessment 2014/2015 School Year

Approval of Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

*Executive Session: August 19, 2015
Public Session: August 19, 2015*

*Introduced by:
Seconded by:*

*ROLL CALL
In Favor:
Opposed:*

Committee Reports

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

Type of Meeting

Curriculum & Instruction

Members

Mr. Christopher Garvin, Chairman
Mr. Nicholas Cipriano

Personnel

Mr. Joseph Biamonte, Chairman
Mr. Robert Valenti
Mr. Nicholas Cipriano

Policy

Mr. Christopher Garvin, Chairman
Mr. Nicholas Cipriano

Buildings & Grounds

Mr. Robert Valenti, Chairman
Mr. Mark Resnick
Mr. Peter Catania

Finance

Mr. Robert Talamini, Chairman
Mr. Albie Nieves
Mr. Mark Resnick

*(Each of these meetings may include an Executive Session for the
Discussion of Approval of matters that may be appropriate for Executive Session.)*

New Business - *Items for Discussion*

Curriculum & Instruction

- CI3 Approval for CST Home Instruction Placement**
- CI4 Approval to Rescind Previously Approved Resolution of August 19, 2015**
- CI5 (M) Approval of Amendment of Field Trip Requests**
- CI6 (M) Approval of Field Trip Request**
- CI7 (M) Approval of Nursing Services Plan 2015/2016**
- CI8 (M) Approval for Delayed Opening PSAT**
- CI9 (M) Approval of Professional Development**

Personnel

- P5 (M) Approval of Co-Curricular Appointments**
- P6 (M) Approval of Team Leader Appointments**
- P7 Acceptance of Resignation**
- P8 (M) Approval of Appointment of Personnel**
- P9 Approval of Request for Medical Leave of Absence**

Finance

- F5 (M) Approval of Fund Raisers**

Board Operations

- BO2 Approval of Acceptance of Donations from WRPEF**

Hearing of Citizens (Resolutions Only)

Consent Agenda

Communications

Unfinished Business

Hearing of Citizens

Adjournment

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None at this time	

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**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC SESSION OF SEPTEMBER 16, 2015

Upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

CURRICULUM & INSTRUCTION

CI1 Approval of Mentors:

	<u>Mentor</u>	<u>Teacher</u>	<u>Subject/Grade</u>	<u>Dates</u>	<u>Requested By:</u>
a.	Kelly Rightmyer (DiMauro)	Alicia Molta	Pre K Inclusion	2015/2016 School Year	Anthony Albro
b.	Antonia Hahn	Ashlyn Cortina	Grade 1	2015/2016 School Year	Anthony Albro
c.	Susan Gibney	Jacqueline Humphrey	Special Ed.	2015/2016 School Year	Anthony Albro

CI2 Approval request by CST to revise related services pricing at R.L. Craig School

<i>BOE</i>	<i>ID#</i>	<i>Program</i>	<i>Previous 2014-2015</i>	<i>Current 2015-2016</i>
WR	9936	R. L. Craig	\$70.89/session	\$72.30/session

CI3 Approval for CST Home Instruction Placement

<i>Case #</i>	<i>Location</i>	<i>Subjects</i>	<i>Related Services</i>	<i>Dates</i>
9935	Home Instruction	<u>UP TO: 10 hours/week</u> (2hrs/ per subject) Math/English/ SS/SC/Study Skills	SBJC: SP:2x/wk OT: 2x/wk	September 8, 2015 – October 10, 2015

CI4 Approval to Rescind Previously Approved Resolution of August 19, 2015

Out of District Placement Canceled – Return to District

<i>Case #</i>	<i>Location</i>	<i>Tuition Retracted</i>	<i>Transportation</i>	<i>Dates</i>
52005562	RL Craig	\$38,177 and all Related Svs	Canceled	2015-2016 School Year

CI5 (M) Approval of Amendment of Field Trip Requests

	Destination	Date of Trip	Teacher	Parent Chaperone	Grade	# of students	Departure	Return
a.	Bergen Comm. Coll. Teen Arts Festival	5/27/16 changed to 5/20/16	M. Manolakakis/ T. Baumgartner / J. Hemmel	J. LoPresti P. Dunn	7-12	80	8 AM	2:30 PM

**This trip was already approved. This is a date change.*

	Destination	Date of Trip	Teacher	Parent Chaperone	Grade	# of students	Departure	Return
b.	Paterson Habitat for Humanity	10/16/15	M. Garvin	B. Fischkelta M. Batcho	12	15	7:15 am	2:45 pm

**This trip was already board approved. We are adding an additional chaperone. Mrs. Madeline Batcho is cleared and on our chaperone list.*

CI6 (M) Approval of Field Trip Requests

	Destination	Date of Trip	Teacher	Parent Chaperone	Grade	# of students	Departure	Return
a.	United Nations	11/11/15	M. Garvin	D. Gregory	9	15	8:45 am	2:35 pm

CI7 (M) Approval of Nursing Services Plan 2015/2016 from district nurses LuAnn Fontana, Maria Monda and Teri Trivigno.

CI8 (M) Approval for Delayed Opening due to PSAT Testing

On October 14, 2015, the PSAT will be administered to the 10th and 11th grade students. They will report to school at regular time (7:55 AM) and grades 7 and 8 will report to school at regular time to do PARCC prep work. It is recommended that grades 9 and 12 report to school at 10 AM (delayed opening).

CI9 (M) Approval of Professional Development

STAFF MEMBER Dave Porfido
MEETING TITLE How to Investigate Harrassment, Intimidation, and Bullying claims
LOCATION: MUJC, 340 Central Ave. New Providence, NJ 07974
DATE/TIME 10/14/15 – 9 am – 3 pm
PURPOSE Increase knowledge of the HIB law, how to investigate them and how to prevent incidents.
FEE \$150
MILEAGE \$19.84

PERSONNEL

P1 (M) Approval of Coaching Appointment

Name: Evan Dolan
Location: High School
Position: Head Wrestling Coach
Compensation: \$6,533.11
Dates of Season: November 30, 2015 thru March 7, 2016

P2 Approval of CARE Personnel Appointments

	<u>Name</u>	<u>Rate of Pay</u>
a.	Anne Marie Moccia	\$30 per hour
b.	Amanda Albonico	\$30 per hour
c.	Alicia Molta	\$30 per hour
d.	Gina Pollaro	\$30 per hour

P3 (M) Approval of Appointment of Substitutes

	<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a.	Lauralyn Sasso	Substitute Teacher	Anthony Albro
b.	Valeria Manchego	Substitute Teacher	Anthony Albro

P4 (M) Approval of Full Time Para Professionals Hours:

A. Doyle School

<u>Name</u>	<u>Assignment</u>
Jacqueline Macri	1:1 Grade 3 student

Cathy Marquart	Pre K- Gen Ed
Linda Plaza	Pre K- Inclusion
Florence Rella	Kindergarten
Barbara Scalone	Kindergarten
Dragica Stosic	1:1 Grade 3 student
Gayle Whittaker	Kindergarten

Part Time Para Professionals

<u>Name</u>	<u>Assignment/Time</u>	<u>Weekly hours</u>
Jennifer Cappello	1:1 PM- Grade 1 (11:30 – 3)	17.5
Kathleen Donato	1:1 AM- Grade 1 (8:16-12:16)	23 hrs. 40 min
Dana Gardella	Resource Room Grade ½ (8:20-12:20)	20.0
Ivis Michelson	PM Part Day Pre K 3 (12 -3)	15.0
Maria Giovanna Sciavicco	PM Self Cont. Pre K (11:30-3)	25.0

Lunch Para's

<u>Name</u>	<u>Assignment</u>	<u>Weekly hours</u>
Patricia Buscema	M-F (11:29 – 1:09)	8 hr 16
Maria Caputi	M-Th (11:29 – 1:09)	6 hr 53
Elizabeth Diaz	F (11:29 – 1:09)	1 hr 38
Christy Farley	M-F (11:29 – 1:09)	8 hr 16

B. Wood-Ridge Intermediate School

Part Time Para Professionals

<u>Name</u>	<u>Assignment/Time</u>	<u>Weekly hours</u>
Stephanie Basich	AM 1:1 Grade 5 (8-11:30)	17.5
Julie Homa	PM 1:1 Grade 5 (11:30 – 3)	17.5
Alyssa Marchitelli	PM 1:1 Grade 5 (11:30 – 3)	17.5

Lunch Para

Rita Pecora	10:30 – 1:30	15 hours
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Shared PT Para-Professional

Mary Beth Dodds	AM Self Cont. Pre K (8-11:30) (CED)	17.5
	WRIS Resource 12:25-2:02	8 hrs. 8 minutes
		weekly 25 hrs 38 min.

C. (M) Wood-Ridge Jr./Sr. High School**Full Time Para-Professionals**

<u>Name</u>	<u>Assignment</u>
Lisa Mandeville	1:1 Grade 8

Part Time Para-Professionals

<u>Name</u>	<u>Assignment/Time</u>	<u>Weekly Hours</u>
Michael Haines	1:1 Grade 8 AM	17.5 hours
Carol Kavanagh	1:1 Grade 8 PM	17.5 hours
Jennifer Carey	RR Para AM	17.5 hours
Reisetta Dunn	RR Para PM	17.5 hours

P5 (M) Approval of Co-Curricular Appointments

- a. Name:* Jenna Ravenda – 9/8 – 1/29/16 and Melissa Manolakakis – 2/1 – 6/17/16
M Location: Wood-Ridge Junior Senior High School
Position: Choir Director
Compensation: Split compensation \$1,992.84 each
School Year: 2015-2016
- b. Name:* Kim Diaz
Location: WRIS
Position: Chess Club Advisor
Compensation: \$822.45
School Year: 2015-2016

P6 (M) Approval of Team Leader Appointments

- a. Name:* Lisa Ames
M Location: Wood-Ridge Junior Senior High School
Position: Math & Science Team Leader
Compensation: \$2,500
School Year: 2015-2016

- b. **Name:** Patricia Drudy
Location: WRIS
Position: Math & Science Team Leader
Compensation: \$2,500
School Year: 2015-2016
- c. **Name:** Kim Diaz
Location: WRIS
Position: ELA & Social Studies Team Leader
Compensation: \$2,500
School Year: 2015-2016

P7 Acceptance of Resignation of Rosemarie Doyle effective September 3, 2015.

P8 (M) Approval of Appointment of Personnel

Name: Michael Haines
Location: Wood-Ridge Jr. Sr. HS
New Hire/Replacement/Transfer: Replacement (R. Doyle)
Position: Paraprofessional
Full-Time/Part-Time: Part Time
Compensation: \$13.75/hour
Starting Date: 9/10/15
Ending Date: 6/17/16

P9 Approval of Request for Medical Leave of Absence

Name:	Nicole Carnevale
Location:	Doyle School - Kindergarten
Paid Leave:	September 10, 2015 – November 12, 2014 (using 47 sick/personal days)
Unpaid Leave:	November 13, 2015 – January 4, 2016

POLICY

None at this time

BUILDINGS & GROUNDS

B1 Approval of Facility Request

ORGANIZATION: Knights of Columbus

ACTIVITY: Pancake Breakfast

LOCATION: Wood-Ridge Intermediate School

FACILITIES REQUESTED: Cafeteria & Kitchen

DATE(S): Sunday, December 13, 2015

TIME(S): 6 AM – 2 PM

FEE (if applicable):

Upon the recommendation of the Business Administrator, the Board of Education will discuss the following:

FINANCE

F1(M) Approval of Bills List:

- a. Bills List for Month of September 2015 in the amount of \$250,686.41
- b. Manual Checks for August 2015 in the amount of \$1,747,639.28
- c. Payroll Transfers for the month of August 2015 in the amount of \$248,811.83
- d. Enterprise Funds for August 2015 in the amount of \$37,831.73

F2 (M) Approval of Monthly Financial Reports of the Board Secretary and Treasurer for July 2015 which is on record in the Business Office for review.

F3 (M) Approval of Certification of Balance Budget that no major account or fund has been over-expended in violation of statute NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F4 (M) Approval of Budget Transfers authorization of line item transfers for the month ending July 2015, as per the attached list.

F5 (M) Approval of Fund Raisers

<i>Description of Fund-Raising Activity/Role of students in Activity:</i>	Girls Soccer will sell t-shirts and hoodies to family and friends.
<i>Name of Organization:</i>	Wood-Ridge Jr. Sr. Girls Soccer
<i>Staff Member/Sponsor:</i>	Erin Meccia, Coach
<i>Date/Time//Location of Activity:</i>	Sale will run from September 17 th through October 23, 2015. No door to door selling. Only to family and friends.

<i>Description of Fund-Raising Activity/Role of students in Activity:</i>	The National Honor Society will distribute letters to WR residents. Each year the WR Memorial Fund and the Lion's Club rely on us to assist in this process. All funds raised through this letter distribution will go to the main charity of WRHS NHS members' choice.
<i>Name of Organization:</i>	National Honor Society
<i>Staff Member/Sponsor:</i>	Mallory Garvin
<i>Date/Time//Location of Activity:</i>	October, 2015 WR Memorial Fund Letters and May, 2016 Lion's Club letters

<i>Description of Fund-Raising Activity/Role of students in Activity:</i>	WR Jr. Sr. HS students will pay \$5 to buy a bandana and wear it for the day. All proceeds with benefit Tomorrow's Children Fund.
<i>Name of Organization:</i>	National Honor Society
<i>Staff Member/Sponsor:</i>	Mallory Garvin
<i>Date/Time//Location of Activity:</i>	They will sell bandanas beginning September 23, 2015 until October 8, 2015. Students will wear them on October 8 th .

<i>Description of Fund-Raising Activity/Role of students in Activity:</i>	Can Shake
<i>Name of Organization:</i>	Wood-Ridge HS Cheer
<i>Staff Member/Sponsor:</i>	Jennifer Hynes
<i>Date/Time//Location of Activity:</i>	Shop-Rite (Hackensack and Lodi) Stop & Shop, Carlstadt, 7-11, Wood Ridge, The Bagel Store, Carlstadt, Dunkin Donuts, Wallington, Flapjax Wallington – Dates: 9/26, 9/27, 11/22, 12/19 and 12/20 8 am – 8 pm

BOARD OPERATIONS

BO1 Approval of Mad Science After School STEM related workshops. These workshops will be offered to grades K-3 after school from 3-4 PM. The cost of \$100 is to the parents and paid directly to the vendor.

BO2 Approval of Acceptance of Donations from WRPEF:

- a. An OSMO technology device for use in special education settings to Doyle School
- b. A Liberty Science grant for WRIS (6th grade) for a traveling science program