

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC MEETING AGENDA
SEPTEMBER 19, 2016**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on January 4, 2016. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session

Call to Order (reopen of public meeting)

Pledge of Allegiance

Open Public Meeting Statement

This is a Regularly Scheduled Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on January 4, 2016. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Presentation(s)/Recognition(s)/Award(s):

HIB Self-Assessment Results by Keith Lisa

Superintendent's Report

Approval of Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

Executive Session: August 29, 2016

Public Session: August 29, 2016

Committee Reports

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

Type of Meeting

Curriculum & Instruction

Members

Mr. Christopher Garvin, Chairman

Mr. Robert Valenti

Mr. Nicholas Cipriano

Dr. Sue DeNobile

Personnel

Mr. Joseph Biamonte, Chairman

Mr. Albie Nieves

Mr. Nicholas Cipriano

Policy

Mr. Thomas Schmidt, Chairman

Mr. Albie Nieves

Mr. Nicholas Cipriano

Buildings & Grounds

Mr. Robert Valenti, Chairman

Mr. Joseph Biamonte

Mr. Nicholas Cipriano

Mrs. Jenine Murray

Finance

Mr. Christopher Garvin, Chairman

Mr. Albie Nieves

Mr. Nicholas Cipriano

(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)

New Business - Items for Discussion

Hearing of Citizens (Resolutions Only)

Consent Agenda

Communications

Unfinished Business

Hearing of Citizens

Adjournment

TABLE OF CONTENTS

<u>CURRICULUM & INSTRUCTION</u>	<u>Page</u>
C&I 1 (M) Approval of Field Trip Requests	6
C&I 2 (M) Approval of 2016-2017 Districtwide Nursing Services Plan	6
C&I 3 (M) Approval of the Revised CST Handbook	6
C&I 4 (M) Approval for CST Out of District/Shared Placement	7
C&I 5 Approval for Out of District Placement	7
C&I 6 Approval for Out of District Placement – School Correction	7
C&I 7 Approval for CST Home Instruction Placement	7
C&I 8 Approval to Revise School Tuition	8
C&I 9 (M) Approval of Correction to CST OOD Placement Resolution	8
C&I 10 (M) Approval for Professional Development	8
<u>PERSONNEL</u>	<u>Page</u>
P 1 Acceptance of Resignations	8
P 2 (M) Approval of Authorization for Superintendent Cipriano to Appoint Unfilled Positions	9
P 3 Approval of Personnel Appointments	9
P 4 (M) Approval of Correction to Salary Adjustment	9
P 5 Approval of Appointment of Substitutes	9
<u>POLICY</u>	<u>Page</u>
POL 1 (M) Approval of Policies – Second Reading	10
POL 2 (M) Approval of Regulations – Second Reading	10
<u>BUILDINGS & GROUNDS</u>	<u>Page</u>
<i>None at this time</i>	

<u>FINANCE</u>	<u>Page</u>
F1(M) Approval of Bills List	11
F2 (M) Approval of Monthly Financial Reports	11
F3 (M) Approval of Certification of Balance Budget	11
F4 (M) Approval of Budget Transfers	11

<u>BOARD OPERATIONS</u>	<u>Page</u>
BO1 (M) Approval of Certificate of Substantial Completion to R.D. Architectural Products, Inc.	11
BO 2 (M) Approval for the Provision for Offering Free and Reduced Meals at Willowglen Academy	11
BO 3 (M) Approval of Change Orders	12
BO 4 (M) Approval of Donations	12
BO 5 (M) Approval of Annual Uniform State Memorandum of Agreement 2016-2017	12
BO 6 (M) Approval of Payment Application	12

**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC SESSION OF SEPTEMBER 19, 2016

Upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education will approve the following:

CURRICULUM & INSTRUCTION

C&I 1 (M) Approval of Field Trip Requests

	Destination (include reason for trip)	Date of Trip	Teacher	Parent Chaperone	Grade/Group	# of students	Departure	Return
<i>a.</i>	Dumont HS Baylor Clinic for Debate	9/27/16	R. Berger	N/A	9 - 12	10	3 pm	9:30 pm
<i>b.</i>	Cresskill HS (V)	10/14/16	R. Berger	N/A	11-12	10	7:55 am	2:30 pm
<i>c.</i>	Dumont HS (JV)	10/20/16	R. Berger	N/A	9 – 10	10	3 pm	7 pm
<i>d.</i>	Fort Lee HS (V)	10/28/16	R. Berger	N/A	11-12	10	7:55 am	2:30 pm
<i>e.</i>	North Bergen HS (V)	11/18/16	R. Berger	N/A	11-12	10	7:55 am	2:30 pm
<i>f.</i>	Leonia HS (JV)	11/29/16	R. Berger	N/A	9 – 10	10	3 pm	7 pm
<i>g.</i>	River Dell HS (V)	12/7/16	R. Berger	N/A	11-12	10	7:55 am	2:30 pm
<i>h.</i>	Fair Lawn HS (JV)	12/15/16	R. Berger	N/A	9 – 10	10	3 pm	7 pm
<i>i.</i>	Ridgefield Park HS (V)	1/6/17	R. Berger	N/A	11-12	10	7:55 am	2:30 pm
<i>j.</i>	Old Tappan HS (JV)	1/12/17	R. Berger	N/A	9 – 12	10	3 pm	7 pm
<i>k.</i>	Bergen Academies (V)	2/2/17	R. Berger	N/A	11-12	10	7:55 am	2:30 pm
<i>l.</i>	Demarest HS (JV)	2/7/17	R. Berger	N/A	9- 10	10	3 pm	7 pm
<i>m.</i>	WR Jr. Sr. HS Home (JV)	2/28/17	R. Berger	N/A	9 – 10	10	3 pm	7 pm
<i>n.</i>	WR Jr. Sr. HS Home (V)	3/1/17	S. Gaven	N/A	11-12	10	7:55 am	2:30 pm
<i>o.</i>	Emerson HS (JV)	3/14/17	S. Gaven	N/A	9 - 10	10	3 pm	7 pm
<i>p.</i>	Tenaflly HS (Varsity Championship)	3/16/17	S. Gaven	N/A	11-12	10	7:55 am	2:30 pm
<i>q.</i>	Academy of Holy Angels (JV Championship)	4/6/17	S. Gaven	N/A	9 – 10	10	2:45 pm	7 pm

C&I 2 (M) Approval of 2016-2017 Districtwide Nursing Services Plan as completed by District nurses LuAnn Fontana, Maria Monda and Teri Trivigno.

C&I 3 (M) Approval of the Revised CST Handbook

C&I 4 (M) Approval for CST Out of District/SHARED Placement

BOE	ID	Program	Transportation	Tuition	Dates
M	52006306	SHARED: Lodi School District /BCVT Paramus	Provided by Moonachie	Lodi: \$6,276.50 BCVT Paramus: \$8,820	Lodi: 9/6/2016-6/22/2017 BCVT Paramus: 9/2/2016-6/20/2017

C&I 5 Approval for Out of District Placement

BOE	Case #	Location	Tuition	SBJC Billable Related Services	Transport	Dates
WR	52006261	SBJC Prime Time E. Rutherford	\$64,940 Related Svs: OT2x/wk SP4x/wk	SP1x/wk (grp)	None	9/7/16-6/26/17

C&I 6 Approval for Out of District Placement –School Correction

BOE	Case #	Corrected Location	Previously Approved	Dates
WR	9921	Ridgefield Slocum Skewes School	Ridgefield Bergen Blvd School	9/6/16-6/21/17

C&I 7 Approval for CST Home Instruction Placement

BOE	Case #	Location	Instructor	Related Services	Dates
WR	52005550	Home Instruction	T. Nass <u>UP TO: 10hrs/wk</u> <u>@ \$43.35/hr</u> Math/English/ SS/SC/Study Skills	<u>SBJC</u> : SP:3x/wk, OT: 3x/wk, PT 3x/wk <u>Integrated Nursing</u> : 6hrs/day @ \$55/hr	9/12/2016- 10/14/2016

C&I 8 Approval to Revise School Tuition (per contract)

<i>BOE</i>	<i>Case #</i>	<i>Placement Location</i>	<i>Previously Approved Tuition</i>	<i>Corrected Tuition</i>	<i>Dates</i>
WR	9946	BCSS Nova North HS	\$58,680	\$57,960	9/8/16-6/22/17

C&I 9 (M) Approval of Correction to CST OOD Placement Resolution (July, 2016)

Requesting correction to “School ID” – Was listed as BCSS Becton Visions, Corrected to Becton Visions (All else remains the same)

<i>BOE</i>	<i>ID#</i>	<i>Program</i>
M	52005980	Change from BCSS Becton Visions to Becton Visions

C&I 10 (M) Approval for Professional Development – *Nicholas Cipriano*

The Board of Education approves the attendance of Nicholas Cipriano at the “*Superintendents’ Summit*”, a professional development offering sponsored by DALI (District Administration Leadership Institute), to be held October 5, 2016 – October 7, 2016 at the Hyatt Regency Coconut Point in Bonita Springs, Florida. Any reimbursement for travel-related costs shall be in compliance with New Jersey OMB guidelines.

PERSONNEL

P 1 Acceptance of Resignation – Karyn Lewis

- a. **Name:** Karyn Lewis
Location: Catherine E. Doyle School/Wood-Ridge Intermediate School
Position: Elementary Media Specialist
Full-Time/Part-Time: Full-Time
Effective Date: October 28, 2016

- b. **Name:** Alyssa Spitaleri (Marchitelli)
Location: Wood-Ridge Intermediate School
Position: Paraprofessional
Full-Time/Part-Time: Part-Time
Effective Date: October 14, 2016

P 2 (M) Approval of Authorization for Superintendent Cipriano to Appoint Unfilled Positions

The Wood-Ridge Board of Education hereby authorizes Superintendent, Nicholas Cipriano, to commit the District to the hiring of various unfilled positions provided that Mr. Cipriano has received prior approval of the particular candidate from the Board Personnel Committee.

P 3 Approval of Personnel Appointments

- a. **Name:** Doris Pak
- Location:** Wood-Ridge Intermediate School
- New Hire/Replacement/Transfer:** Maternity Leave Replacement (Jaime Oppido)
- Position:** MLR Teacher – Grade 5
- Full-Time/Part-Time:** Full-Time
- Compensation:** \$245.65/diem
- Starting Date:** September 1, 2016
- Ending Date:** November 14, 2016

- b. **Name:** Rachel Marcantuono
- Location:** Districtwide
- New Hire/Replacement/Transfer:** New Hire
- Position:** Speech Teacher (3/5 position)
- Full-Time/Part-Time:** Part-Time
- Compensation:** \$30,378.00
- Starting Date:** September 1, 2016
- Ending Date:** June 30, 2016

P 4 (M) Approval of Correction to Salary Adjustment – Kim Simpson

The Board of Education approves the revision of salary for the following staff member (previously approved on Personal Resolution 8 – 8/29/2016) for the 2016-2017 school year following the completion of the required coursework for higher degree status:

M	KIMBERLY	SIMPSON	Teacher MA to Teacher MA+15	5	\$58,465.00
----------	----------	---------	-----------------------------	---	-------------

P 5 Approval of Appointment of Substitute(s)

	<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a.	Lucian Cauceglia	Substitute Teacher/Para	Tony Albro
b.	Anna Greenough	Substitute Teacher/Para	Tony Albro
c.	Marie Ferrara	Substitute Teacher/Para	Tony Albro
d.	ToniAnn Caputo	Substitute Teacher/Para	Tony Albro
e.	Peter Cetinich	Substitute Teacher/Para	Tony Albro
f.	Erika Blumenfeld	Substitute Teacher/Para	Tony Albro

g. Nicole Inglesby

Substitute Teacher/Para

Tony Albro

h. Maria Kokiadis

Substitute Teacher/Para

Tony Albro

POLICY

POL 1 (M) Approval of Policies – Second Reading

	Policy #	Title	New	Revision	First Reading	Second Reading
a.	1220	Employment of Chief School Administrator		X	8/29/2016	9/19/2016
b.	1310	Employment of School Business Administrator/Board Secretary		X	8/29/2016	9/19/2016
c.	2415.04	Parental Involvement		X	8/29/2016	9/19/2016
d.	3111	Creating Positions		X	8/29/2016	9/19/2016
e.	3124	Employment Contract		X	8/29/2016	9/19/2016
f.	3125	Employment of Teaching Staff Members		X	8/29/2016	9/19/2016
g.	3125.2	Employment of Substitute Teachers		X	8/29/2016	9/19/2016
h.	3126	District Mentoring Program		X	8/29/2016	9/19/2016
i.	3141	Resignation		X	8/29/2016	9/19/2016
j.	3144	Certification of Tenure Charges		X	8/29/2016	9/19/2016
k.	3159	Teaching Staff Member/School district Reporting Responsibilities		X	8/29/2016	9/19/2016
l.	3231	Outside Employment as Athletic Coach		X	8/29/2016	9/19/2016
m.	3240	Professional Development for Teachers and School Leaders		X	8/29/2016	9/19/2016
n.	4159	Support Staff Member/School District Reporting Responsibilities		X	8/29/2016	9/19/2016
o.	5305	Health Services Personnel		X	8/29/2016	9/19/2016
p.	5330	Administration of Medication		X	8/29/2016	9/19/2016
q.	5339	Screening for Dyslexia		X	8/29/2016	9/19/2016
r.	5350	Student Suicide Prevention		X	8/29/2016	9/19/2016
s.	5460	High School Graduation		X	8/29/2016	9/19/2016
t.	5514	Student Use of Vehicles on School Grounds		X	8/29/2016	9/19/2016
u.	7481	Unmanned Aircraft Systems (UAS also known as Drones)	X		8/29/2016	9/19/2016
v.	8454	Management of Pediculosis	X		8/29/2016	9/19/2016
w.	8630	Bus Driver/Bus Aide Responsibility		X	8/29/2016	9/19/2016
x.	9541	Student Teachers/Interns		X	8/29/2016	9/19/2016

POL 2 (M) Approval of Regulations – Second Reading

	Regulation #	Title	New	Revision	First Reading	Second Reading
a.	3126	District Mentoring Program		X	8/29/2016	9/19/2016
b.	3144	Certification of Tenure Charges		X	8/29/2016	9/19/2016
c.	3240	Professional Development for Teachers and School Leaders		X	8/29/2016	9/19/2016

d.	5330	Administration of Medication		X	8/29/2016	9/19/2016
e.	5350	Student Suicide		X	8/29/2016	9/19/2016
f.	8630	Emergency School Bus Procedures		X	8/29/2016	9/19/2016

BUILDINGS & GROUNDS

None at this time

FINANCE

F1(M) Approval of Bills List:

- a. Bills List for Month of September 2016 in the amount of \$342,250.69
- b. Manual Checks for August 2016 in the amount of \$603,779.25
- c. Payroll Transfers for the month of August 2016 in the amount of \$233,107.52
- d. Enterprise Funds for August 2016 in the amount of \$76,695.02

F2 (M) Approval of Monthly Financial Reports of the Board Secretary and Treasurer for July 2016 which is on record in the Business Office for review.

F3 (M) Approval of Certification of Balance Budget that no major account or fund has been over-expended in violation of statute NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F4 (M) Approval of Budget Transfers authorization of line item transfers for the month ending July 2016, as per the attached list.

BOARD OPERATIONS

BO1 (M) Approval of Certificate of Substantial Completion to R.D. Architectural Products, Inc. for Partial Window Replacement & Exterior Door Replacement at Catherine E. Doyle Elementary School, “Gretta Ostrovsky Middle School” and Wood-Ridge Jr./Sr. High School

BO 2 (M) Approval for the Provision for Offering Free and Reduced Meals at Willowglen Academy
 The Board of Education agrees that Willowglen Academy should not charge any of the District’s enrolled students for reduced and/or paid meals under state guidelines for the 2016-2017 school year.

BO 3 (M) Approval of Change Orders:

GC01 to Dobtol Construction - deduction of \$10,542.00 from allowance #1. Remaining balance of allowance #1 will be \$9,457.60

GC02 to Dobtol Construction in the amount of \$35,665.22. A deduction of \$9,457.60 from allowance #1, a deduction of \$10,000 from allowance #2 and the remaining cost of \$16,207.62 to be added to contract.

The new contract sum including these change orders will be \$714,707.62

GC09 to RD Architectural- cost to be added to the contract of \$2,535.75

The new Contract Sum including these change orders will be \$2,540,740.20

BO 4 (M) Approval of Acceptance of Donations

Donation Amount	Donated by:	Donated to:
\$700	Sheila M. Conner	Soccer Program
\$2,000	Afterburner Aviation	Soccer Program
\$300	PBI Holdings	Soccer Program
\$1,001	Patsy's Bay Marina Inc.	Soccer Program
\$120	Cash donation	Soccer Program

BO 5 (M) Approval of Annual Uniform State Memorandum of Agreement 2016-2017

The Board of Education approves the Annual Uniform State Memorandum of Agreement between the Wood-Ridge Board of Education and the Wood-Ridge Police Department for the 2016-2017 school year.

BO 6 (M) Approval of Payment Application:

Dobtol Construction - Payment Application #4 in the amount of \$173,264.00