

*Revised  
March 31, 2015*

**WOOD-RIDGE BOARD OF EDUCATION  
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC WORK SESSION AGENDA  
APRIL 8, 2015**

*Call to Order*

*Open Public Meeting Statement*

This is a Regularly Scheduled Public Work Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

*Roll Call*

*Executive Session –*

- \*Personnel Reappointments*
- \*Aftercare (non –payment)*
- \*Sports Co-Op Contract*

*Call to Order (reopen of public meeting at 7:30 PM)*

*Open Public Meeting Statement*

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*Roll Call*

*Presentation(s)/Recognition(s)/Award(s) –*

*Superintendent's Report -*

## ***Committee Reports***

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

<b><i>Type of Meeting</i></b>	<b><i>Members</i></b>
Curriculum & Instruction	Mr. Christopher Garvin, Chairman Mr. Joseph Luongo
Personnel	Mr. Joseph Biamonte, Chairman Mr. Robert Valenti Mr. Joseph Luongo
Policy	Mr. Christopher Garvin, Chairman Mr. Joseph Luongo
Buildings & Grounds	Mr. Robert Valenti, Chairman Mr. Thomas Perez Mr. Peter Catania
Finance	Mr. Robert Talamini, Chairman Mr. Albie Nieves Mr. Thomas Perez

*(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)*

## ***Hearing of Citizens (Resolutions Only)***

### ***Communications –***

### ***Unfinished Business -***

### ***Hearing of Citizens***

### ***Adjournment***

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**WOOD-RIDGE SCHOOL DISTRICT  
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC WORK SESSION OF APRIL 8, 2015**

<b>CURRICULUM &amp; INSTRUCTION</b>
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**1. Discussion of Approval of Out of District Placements**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Kelly Lopez, CST Coordinator, for the following out of district placements:

	<b>Case #</b>	<b>Location</b>	<b>Tuition</b>	<b>Transportation</b>	<b>Dates</b>
a.	LL	SBJC – Maywood	\$17,066 Prorated	Yes WR via SBJC Transportation	April 13, 2015 – June 26, 2015
b.	AL	SBJC – Maywood	\$17,066 Prorated	Yes WR via SBJC Transportation	April 13, 2015 – June 26, 2015
c.	ZL	SBJC – Maywood	\$17,066 Prorated	Yes WR via SBJC Transportation	April 13, 2015 – June 26, 2015

**2. Discussion of Approval of Curricular Activity – Grade 2**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Albro, Principal of Doyle, for the curricular activity for Grade 2 Science to take place over the course of 25 days. Students will host an incubated chicken egg and record daily observations leading up to the hatching process. All equipment will be furnished to the Doyle School at no cost to the district courtesy of Abma Farms in Wyckoff, NJ.

**3. Discussion of Approval of Initial Occupational Therapy Evaluation with CCL Therapy, LLC**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Albro, Principal of Doyle, for CCL Therapy, LLC to conduct an initial occupational therapy evaluation for a general education student (B.M.). The evaluation will cost \$275.00 and be paid via 11-000-218-320-04-21.

4. **Discussion of Approval of Student Teacher**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Robert Recchione, Principal of WRIS, for the appointment of Sarah Poplawski as a student teacher, grade 4, September 1, 2015 through December 14, 2015 pending background check.

5. **Discussion of Approval of Extension of Home Instruction - MR**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Russell Petrocelli, Principal of WRJRSRHS, for the extension of the home instruction from March 25, 2015 through April 8, 2015 with Educere. The cost is \$29 per week per course. The two courses are Algebra II and Physics.

6. **Approval to Change in Out of District Placement – ACTION TO BE TAKEN**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Kelly Lopez, CST Coordinator, to change the location of the following out of district placement:

Case #	Location	Tuition	Transportation	Dates
DW	Move from SBJC Lodi to The Calais School	\$18,900 (\$315/day x 60 days)	Yes WR via SBJC Transportation	March 25, 2015 – June 24, 2015 8:10 – 2:45

*Introduced by:*

*Seconded by:*

**ROLL CALL**

*In Favor:*

*Opposed:*

<b>PERSONNEL</b>
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1. **Discussion of Approval of Job Postings - CST**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Kelly Lopez, CST Coordinator, for the ESY 2015 Job Postings of 3 Teachers and 2 Speech Therapists.

2. **Discussion of Approval of Appointment of Substitute:**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation to appoint the following substitute:

<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a. Megan Bhargava	Substitute Nurse	Joseph C. Luongo

3. **Discussion of Approval of Return to Positions**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation of the following maternity leave returns to positions as of September 1, 2015:

- a. Kristin Borrelli
- b. Jessica Sterba
- c. Colleen Kozibroda
- d. Jacqueline Begyn
- e. Kimberly Millar

5. **Discussion of Approval of Acceptance of Resignation – Joseph Soto**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation to accept the resignation of Joseph Soto as Girls Soccer Coach.

6. **Discussion of Approval of Revision to Job Descriptions and Evaluations**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the revision to the following job descriptions and evaluations:

- a. Guidance Counselor
- b. Student Assistant Coordinator

7. **Discussion of Approval of Appointment of Personnel – Evan Dolan**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation to appoint Evan Dolan as Special Education teacher at the JRSR High School, Step 1/BA \$48,200.00 for the 2015/2016 school year.

8. **Approval for the Amendment of the District’s Assistant Superintendent’s Contract for the 2014-2015**

**M School Year – Dr. Sue DeNobile – ACTION TO BE TAKEN**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the amended District’s Assistant Superintendent’s Contract for the 2014-2015 school year.

*Introduced by:*

*Seconded by:*

**ROLL CALL**

*In Favor:*

*Opposed:*

*Discussion of Business Administrator Position*





## FINANCE

### 1. Discussion of Approval of Fund-Raising Request

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Russell Petrocelli, WRJRSRHS Principal, for the following fund-raising requests:

- a. *DESCRIPTION:* Chipolte Dining  
*PURPOSE:* Freshmen Class to raise money for Class of 2018.  
*STAFF MEMBER:* Christina Morelli  
*LOCATION:* Chipolte Mexican Grill, East Rutherford, NJ  
*DATE AND TIME:* May 29, 2015 – 11AM to 10PM  
*COSTS:* None
- b. *DESCRIPTION:* Prom Dress Collection  
*PURPOSE:* National Honor Society to collect prom/formal dresses to donate to those less fortunate.  
*STAFF MEMBER:* Mallory Garvin  
*LOCATION:* WRJRSRHS  
*DATE AND TIME:* April 13<sup>th</sup> – May 8<sup>th</sup>, during school hours  
*COSTS:* None
- c. *DESCRIPTION:* Refreshment Stand  
*PURPOSE:* National Honor Society to sell snacks and donate funds to the American Cancer Society's Relay for Life.  
*STAFF MEMBER:* Mallory Garvin  
*LOCATION:* WRJRSRHS  
*DATE AND TIME:* April 11<sup>th</sup>, 13<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup>, 24<sup>th</sup>, 25<sup>th</sup>  
May 4<sup>th</sup>  
3:30 PM – 6:30 PM  
*COSTS:* None
- d. *DESCRIPTION:* Clothing Sale  
*PURPOSE:* Student Council to sell clothing to 6<sup>th</sup> graders and funds raised will go into the account for the school store.  
*STAFF MEMBER:* Mallory Garvin  
*LOCATION:* WRIS  
*DATE AND TIME:* May 29, 2015 – school hours  
*COSTS:* None

## BOARD OPERATIONS

**1. Discussion for Approval of the First Renewal on BID#15-01 – HVAC Boiler/Burner and ATC**

**M Repairs for the 2015-2016 School Year – Pennetta & Sons**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Thomas J. Perez, Business Administrator, to approve the first renewal of BID#15-01, HVAC Boiler/Burner and ATC with Pennetta & Sons for the 2015-2016 school year. The CPI rate is 1.34%. The hourly rate will increase from \$95.00 per hour to \$96.27 per hour.

**2. Discussion for the Approval of the Adoption of Travel Guidelines**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Thomas J. Perez, Business Administrator, to adopt the travel guidelines established by the State of New Jersey and the State Department of Education as contained in the Department of Treasury and Office of Management and Budget circulars. All travel must be educationally necessary and fiscally prudent, directly related to the scope of an individual's responsibilities and furthers the efficient operation of the school district. Funding spent on all conferences, workshops and travel by district personnel from all sources shall not exceed \$100,000 for the 2015-2016 school year. All such travel must receive the superintendent's written approval and must be approved by the majority of the full voting membership of the Board of Education except for travel related to contractual agreements.

**3. Discussion for the Approval of Maximum Travel Expenditure for the 2015-2016 School Year**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Thomas J. Perez, Business Administrator, to hereby establish that the maximum travel expenditure for 2015-2016 school year should not exceed \$1,500.00 per person and shall be subject to the approval requirements in N.J.S.A.18A:19-1.

**4. Discussion for the Approval of Donation to the Donna Ricker Memorial Scholarship Fund**

**M** Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Joseph Sutura, Assistant High School Principal/Athletic Director, for the acceptance for the donation of a check in the amount of \$xxx to the Donna Ricker Memorial Scholarship Fund. The total balance is accounted for from gate receipts of \$xxxx, concession stand balance of \$xxx and the waived umpire fees from x umpires totaling \$xxx. This money came from the Donna Ricker Tournament held on Xxxxx,xx, 2015.

**5. Discussion of Approval of Eye Screenings for Kindergarten and Grade 1 Students**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Albro, Principal of Doyle, the Wood-Ridge Lions Club to conduct voluntary eye screenings for Kindergarten and Grade 1 students on Thursday, May 21, 2015.

**6. Discussion for the Approval of Division of Pension and Benefit Health Benefits Reform**

**M** Upon the recommendation of Thomas Perez, the Business Administrator, the Board of Education will discuss the reforms provided by the Division of Pensions and Benefits regarding health benefits.

**7. Approval of the Transportation Contract Agreement with South Bergen Jointure**

**M Commission for the 2015-2016 School Year and Extended School Year – ACTION TO BE TAKEN**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Thomas J. Perez, Business Administrator, to approve the agreement with the South Bergen Jointure Commission, an approved Coordinated Transportation Services Agency, for the purposes of transporting students in accordance with Chapter 53, P.L. 1997 for the 2015-2016 school year. The services to be provided include, but are not limited to, the Coordinated Transportation of non-public, out-of-district special education, vocational and summer programs.

**BE IT RESOLVED**, that the Wood-Ridge Board of Education agrees to abide by the Transportation Services Agreement as published by the South Bergen Jointure Commission and attached to his resolution.

*Introduced by:*

*Seconded by:*

*ROLL CALL*

*In Favor:*

*Opposed:*

**8. Approval of Rental of Facility at Bergen Academies for High School Graduation – ACTION TO BE**

**M TAKEN**

Upon the recommendation of Thomas Perez, Business Administrator, the Board of Education hereby approves the rental of Bergen County Academies Auditorium, 200 Hackensack Avenue, Hackensack, New Jersey, and the payment of a deposit in the amount of \$2,750.00 for the Wood-Ridge High School Graduation, scheduled to take place on Monday, June 22, 2015.

*Introduced by:*

*Seconded by:*

*ROLL CALL*

*In Favor:*

*Opposed:*

**9. Approval of the Lease Agreement with Atlantic Business Products – ACTION TO BE TAKEN**

**M** Upon the recommendation of Thomas J. Perez, Business Administrator, Board of Education hereby approves the lease agreement with Atlantic Business Products for four (4) new copier. Current lease amount is \$2,255.00 per month. The new lease is in the amount of \$2,175.00 per month. Both are 60 month leases.

*Introduced by:*

*Seconded by:*

*ROLL CALL*

*In Favor:*

*Opposed:*

*Discussion of Pension Resolution – (see attachment)*