

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC WORK SESSION AGENDA
MARCH 4, 2015**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Work Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on January 3, 2015. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session –

**Superintendent Search*

Call to Order (reopen of public meeting at 7:30 PM)

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Roll Call

Presentation(s)/Recognition(s)/Award(s) –

**Certificate of Enthusiastic Reader Award to Danielle O'Byrne*

Superintendent's Report -

Committee Reports

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

<i>Type of Meeting</i>	<i>Members</i>
Curriculum & Instruction	Mr. Christopher Garvin, Chairman Mr. Joseph Luongo
Personnel	Mr. Joseph Biamonte, Chairman Mr. Robert Valenti Mr. Joseph Luongo
Policy	Mr. Christopher Garvin, Chairman Mr. Joseph Luongo
Buildings & Grounds	Mr. Robert Valenti, Chairman Mr. Thomas Perez Mr. Peter Catania
Finance	Mr. Robert Talamini, Chairman Mr. Albie Nieves Mr. Thomas Perez

(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)

Hearing of Citizens (Resolutions Only)

Communications –

Unfinished Business - *Superintendent Search

Hearing of Citizens

Adjournment

TABLE OF CONTENTS

<u>CURRICULUM & INSTRUCTION</u>		<u>Page</u>
M	1. Discussion of Approval to Change Vendor for Nursing Services	5
M	2. Discussion of Approval for Field Trip Requests	5
	3. Approval of Initial Physical Therapy Evaluation with FunFit Therapy – <i>Action to be Taken</i>	6
	4. Approval of Initial Occupational Therapy Evaluation with CCL Therapy – <i>Action to be Taken</i>	6
	5. Approval of Initial Occupational Therapy Evaluation with CCL Therapy – <i>Action to be Taken</i>	6
 <u>PERSONNEL</u>		
M	1. Discussion of Approval of Revision to Job Description – <i>Payroll & Accounts Payable Clerk</i>	7
M	2. Discussion of Approval of Revision to Job Description – <i>Administrative Assistant to the Business Administrator</i>	7
M	3. Discussion of Approval Revision to Job Description – <i>Athletic Trainer</i>	7
	4. Discussion of Approval of Job Description – <i>Summer Athletic Trainer</i>	7
M	5. Discussion of Approval of Substitute(s)	7
M	6. Approval of Acceptance of Resignation – <i>Thomas Perez – Action to be Taken</i>	7
M	7. Approval of Spring Coaches – <i>Action to be Taken</i>	8
	8. Approval of Creation of Part Time Paraprofessional Position – <i>Doyle – Action to be Taken</i>	8
	9. Approval of Appointment of Personnel – <i>Jennifer Cappello – Action to be Taken</i>	8
	10. Approval of Appointment of Personnel – <i>Patricia Buscema – Action to be Taken</i>	9
 <u>POLICY</u>		
		<u>Page</u>
M	1. Policy – Second Reading and Adoption (Revision)	9
M	2. Policy – Second Reading and Adoption (Revision)	9
M	3. Policy – Second Reading and Adoption (Revision)	10
M	4. Discussion of Approval of Inclusion of Application for Residency Investigation	10

BUILDINGS & GROUNDS

- M 1. Discussion of Approval of Facility Request

Page

10

FINANCE

- M 1. Discussion for the Approval of the Tentative Budget for the 2015/2016 School Year
M 2. Approval of Fund-Raising Request – *Action to be Taken*

Page

10

11

BOARD OPERATIONS

- M 1. Discussion for Approval of the Renewal of Contract with D&M Tours, Inc. for the
2015/2016 School Year
M 2. Discussion for Approval of Acceptance of Donation

Page

11

11

**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC WORK SESSION OF MARCH 4, 2015

CURRICULUM & INSTRUCTION

1. Discussion of Approval to Change Vendor for Nursing Services

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Kelly Lopez, CST Coordinator, to change the vendor for nursing services as follows:

Case #	Previous Nursing Service	New Nursing Service	Rate
T.O.	Loving Care Nursing attending Bleshman School effective 2/20/15	Integrated Nursing February 23, 2015 thru June 25, 2015	5 days a week @ 7 hours per day @ \$55.00 an hour

2. Discussion of Approval for Field Trip Requests

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendations for the following field trip requests:

	Date	Group	Chaperones	Destination	Depart. Time	Arrival Time	# of Stud.
M	a. 6/5/15	Physics	<u>Staff:</u> Jonathan Hassinger <u>Parent Chaperones:</u> Reisetta Dunn	Dorney Park Allentown, PA	8:30 AM	9:30 PM	34
	b. 5/26/15	6 th Grade	<u>Staff:</u> Mrs. Drudy Mrs. Panayoti Ms. Motola Mr. Newman Ms. Carroll Mrs. Muscle <u>Parent Chaperones:</u> Mrs. Lisa Mazur Mrs. Sang Lee (Kim) Ms. Jennifer Carey Mrs. Emma Onnembo Mrs. Sharon Carfagna Mrs. Michelle Eckert Mrs. Dana Gardella Ms. Alexandra Vogelsang Mr. Christopher Wronko Ms. Kerri Schuster	Sandy Hook State Park, Sandy Hook, NJ	8 AM	2:50 PM	88

			Mrs. Stephanie Cala Mrs. Kathy Nieves				
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3. **Approval of Initial Physical Therapy Evaluation with FunFit Therapy, LLC – Action to be Taken**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Albro, Principal of Doyle, for FunFit Therapy, LLC to conduct an initial physical therapy evaluation for a general education student (A.H.). The evaluation will cost \$275 and be paid via 11-000-218-320-04-21.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

4. **Approval of Initial Occupational Therapy Evaluation with CCL Therapy, LLC – Action to be Taken**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Albro, Principal of Doyle, for CCL Therapy, LLC to conduct an initial occupational therapy evaluation for a general education student (J.P.). The evaluation will cost \$275.00 and be paid via 11-000-218-320-04-21.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

5. **Approval of Initial Occupational Therapy Evaluation with CCL Therapy, LLC – Action to be Taken**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Albro, Principal of Doyle, for CCL Therapy, LLC to conduct an initial occupational therapy evaluation for a general education student (R.H.). The evaluation will cost \$275.00 and be paid via 11-000-218-320-04-21.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

PERSONNEL

1. **Discussion of Approval of Revision to Job Description –Payroll & Accounts Payable Clerk**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Thomas Perez, Business Administrator, for the revision to the job description of Payroll & Accounts Payable Clerk.

2. **Discussion of Approval of Revision to Job Description –Administrative Assistant to the Business**

M **Administrator**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Thomas Perez, Business Administrator, for the revision to the job description of Administrative Assistant to the Business Administrator.

3. **Discussion of Approval of Revision to Job Description – Athletic Trainer**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Panico, Interim WRJRSRHS Principal and Joseph Sutera, Athletic Director/Vice Principal, for the revision to the job description of Athletic Trainer.

4. **Discussion of Approval of Job Description – Summer Athletic Trainer**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Panico, Interim WRJRSRHS Principal and Joseph Sutera, Athletic Director/Vice Principal, for the job description of Summer Athletic Trainer.

5. **Discussion of Approval of Appointment of Substitutes:**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation to appoint the following substitutes:

<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a. Allison Petrone	Substitute Teacher	Anthony Albro
b. Simone Bennett	Substitute Teacher	Anthony Albro
c. Frank Kurdyla	Substitute Teacher	Anthony Albro

6. **Approval of Acceptance of Resignation – Thomas Perez – Action to be Taken**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the acceptance of resignation from Thomas Perez effective April 25, 2015.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

7. **Approval of Appointment of Spring Coaches – Action to be Taken**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Joseph Sutura, Athletic Director/Vice Principal and Anthony Panico, Interim Principal of WRJRSRHS for the appointment of spring coaches as follows:

	<u>Sport</u>	<u>Name</u>	<u>Step</u>	<u>Amount</u>
	<i>Softball</i>			
a.	Assistant	Alexis Sous	1	\$3,998.04
	<i>Track</i>			
b.	Volunteer Assistant	Mallory Garvin	-----	-----

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

8. **Approval of Creation of Part Time Paraprofessional Position – Doyle – Action to be Taken**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the creation of a part time paraprofessional position at Doyle School, self-contained preschool program. The position will work the hours of 8:00 AM – 11:30 AM (3.5 hours at \$13.75 per hour not exceeding 20 hours per week). The preschool self-contained program will be admitting a new IEP. This student will be the ninth student placed in the classroom and will require an additional paraprofessional as a result of NJAC 6A:14-4.7 (E).

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

9. **Approval of Appointment of Personnel – Jennifer Cappello – Action to be Taken**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the appointment of Jennifer Cappello as a part time paraprofessional at Doyle School, self-contained preschool program, 8:00 AM – 11:30 AM (3.5 hours at \$13.75 per hour not exceeding 20 hours per week) effective March 5, 2015.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

10. **Approval of Appointment of Personnel – Patricia Buscema – Action to be Taken**

Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the appointment of Patricia Buscema as a lunch para-professional at Doyle School, 11:29 AM to 1:06 PM (8.5 hours at \$11.00 per hour not exceeding 8.5 hours per week) effective March 5, 2015. Mrs. Buscema is replacing Mrs. Cappello in this position.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

POLICY

(Once adopted, Policies and Regulations will be available at the Board Office)

1. **Policy – Discussion of Second Reading and Adoption (Revision)**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the second reading and adoption of the following policy revision:

- a. 0142.1 Nepotism

2. **Policy – Discussion of Second Reading and Adoption (Revision)**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the second reading and adoption of the following policy and regulation revisions:

- a. 2431.4 (Policy) Return to Play – Treatment of Sports Related Injuries
b. 2431.1 (Regulation) Emergency Procedures for Athletic Practices and Competitions

3. **Policy – Discussion of Second Reading and Adoption (Revision)**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the second reading and adoption of the following policy revision:

- a. 5111 (Policy) Eligibility of Resident/Non Resident Pupils
- b. 5111 (Regulation) Eligibility of Resident/Non Resident Pupils

4. **Discussion of Approval of Inclusion of Application for Residency Investigation**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the inclusion of the Application for Residency Investigation with Policy 5111.

BUILDINGS AND GROUNDS

1. **Discussion of Approval of Facility Request**

M Upon the recommendation of Thomas Perez, Business Administrator, the Board of Education approves the following facility request:

<i>ORGANIZATION:</i>	Wood-Ridge Memorial Foundation
<i>ACTIVITY:</i>	Scholarship Judging
<i>LOCATION:</i>	WRJRSRHS
<i>FACILITIES REQUESTED:</i>	All Purpose Room
<i>DATE(S):</i>	May 6, 2015
<i>TIME(S):</i>	6:00 PM – 11:00 PM
<i>REGISTRATION FEE:</i>	None

RENTAL FEE WAIVED

FINANCE

1. **Discussion for the Approval of the Tentative Budget for the 2015-2016 School Year**

M Upon the recommendation of Thomas Perez, Business Administrator, the Board of Education approves the tentative budget for the 2015-2016 school year.

2. **Approval of Fund-Raising Request – Action to be Taken**

M Upon the recommendation of Joseph C. Luongo, Interim CSA, the Board of Education approves the recommendation from Anthony Panico, Interim WRJRSRHS Principal, for the following fund-raising request:

- a. *Description:* Cheering Event
 Purpose: WRHS Cheer team and recreation teams will perform their routines.
 All profits received will be used for competition team expenses.
 Staff Member: Jennifer Hynes
 Location: High School
 Date and Time: March 12, 2015, 6:30 PM – 8:45 PM
 Costs: None

Introduced by:

Secoded by:

ROLL CALL

In Favor:

Opposed:

BOARD OPERATIONS

1. **Discussion for Approval of the Renewal of Contract with D & M Tours, Inc. 2015/2016 School**

M Year

Upon the recommendation of Thomas Perez, Business Administrator, the Board of Education approves the renewal of the contract with D & M Tours, Inc. for the 2015-2016 school year with a projected cost of \$30,000.00.

2. **Discussion for Approval of Acceptance of Donation**

Upon the recommendation of Thomas Perez, Business Administrator, the Board of Education approves the recommendation from Anthony Albro for the acceptance of a donation from Target in the amount of \$47.16 for the recently conducted “Take Charge of Education” fund drive of which the Catherine E. Doyle School is a participant.