

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC WORK SESSION AGENDA
FEBRUARY 5, 2014**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Work Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on May 1, 2013. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session

- *Discussion of Sale of Board Property to Borough*
- *Personnel -
High School Vice-Principal*

Call to Order (reopen of public meeting at 7:30 PM)

Pledge of Allegiance

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Roll Call

Presentation(s)/Recognition(s)/Award(s)

- *Robert Recchione – Improve NJ ASK Test Results*

Superintendent's Report

Committee Reports

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

Type of Meeting	Members
Curriculum & Instruction	Mr. Christopher Garvin, Chairman Mr. Joseph Luongo
Personnel	Mr. Joseph Biamonte, Chairman Mr. Robert Valenti Mr. Joseph Luongo
Policy	Mr. Christopher Garvin, Chairman Mr. Joseph Luongo
Buildings & Grounds	Mr. Robert Valenti, Chairman Mr. Thomas Perez Mr. Peter Catania
Finance	Mr. Robert Talamini, Chairman Mr. Albie Nieves Mr. Thomas Perez

(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)

Communications

Unfinished Business

Hearing of Citizens

Adjournment

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**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC WORK SESSION OF FEBRUARY 5, 2014

CURRICULUM & INSTRUCTION

1. **Approval of Amendment to HSPA Remediation Program – ACTION TO BE TAKEN**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Dr. Sue DeNobile for the amendment to the HSPA Remediation Program (originally approved at the January 15, 2014 meeting under C & I #7) This program will be held on Saturday, February 8, 15, 22 and March 1, 2014 at WRJRSRHS (Room 201 and 202). Each Saturday will run two 90 minute sessions in Language Arts and two 90 minute sessions in Mathematics (Session 1, 9AM to 10:30AM, Session 2, 10:45AM to 12:15PM) with a maximum of 20 students in each session. Teachers will be Ms. Millar for Language Arts and Mr. Olsen for Mathematics. The Program will be a total of 24 hours (12 LA – 12 Math). The Program will cost \$1,088.40 (\$45.35 per hour). Program cost will be fully funded by Title 1A.

Introduced by:

Seconded by:

In Favor:

Opposed:

2. **Discussion for Approval of IPAD Rental**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the following out-of-district placement (originally approved at July 17, 2013 meeting under C & I #3, t.):

Case	Location	Tuition	Dates
RR	IPAD Rental SBJC Maywood	\$25 a month	Jan 21, 2014 – July 30, 2014

3. **Discussion for Approval of Amendment to Home Instruction**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the following amendment to home instruction (approved at January 15, 2014 meeting under C & I #3):

Case	Location	Tuition	Dates
ZB	Home Instruction (Medical)	<u>Home Instruction</u> Provided by WR Teaching Staff 2 hrs per subject: English/Math History @ \$45.35/hr	January 27, 2014 – June 13, 2014
		<u>On-line Physics Course</u> Educere Virtual Education 2 nd Semester \$199.50/semester	

***Hours of Instruction are increasing from 5 hours to 10 hours per week**

4. **Discussion for Approval of Revision to 2014/2015 District Calendar**

M Upon the recommendation of the Interim CSA, the Board of Education approves the revision to the 2014/2015 school year district calendar (approved at January 15, 2014 as C & I 5). The following changes have been made:

Election Day to a “School Closed” day (add holiday)
MLK Holiday to a “One Session Day” (eliminate holiday)
January 23rd to a “Full Day”
Mid Terms/Early Dismissal January 19th through January 22nd

5. **Discussion for Approval of Professional Development**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Scott Hughes for the following professional development:

<i>Conference/Meeting Title:</i>	NY/NJ Google in Education Summit
<i>Location:</i>	Kean University
<i>Date/Time of Conference:</i>	3/13 and 3/14
<i>Purpose for Attending:</i>	Increased knowledge of GAFE and the Google Management Console
<i>Registration Fees:</i>	\$249.00

6. **Discussion for Approval of Field Trip Request(s) - WRJRSRHS**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Dr. Sue DeNobile for the following field trip request(s):

Date of Trip	Chaperone	Group	Destination	Departure Time	Return Time	# of Students
M a. 4/7/14 –	<u>Staff:</u> Mallory Garvin No Parent Chaperones-only staff	Grade 11	Eva’s Village 393 Main Street Paterson, NJ	10:00 AM	1:30 PM	8

7. **Discussion for Approval of Amendment to Field Trip Request**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Dr. Sue DeNobile for the amendment to the Field Trip Request for 7th Grade's Stokes Trip. (Originally approved at December 11, 2013 meeting under C & I #2 e.) **Joseph Gingerelli will be replacing Kimberly Simpson as a chaperone on the trip which is scheduled for February 19 – February 21, 2014.**

8. **Discussion for Approval of NJ ASK Remediation Program (Grades 7 & 8)**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Dr. Sue DeNobile for the NJ ASK Remediation Program for Grades 7 & 8 to be held on Saturday, March 22, 29 and April 5, 26, 2014 at WRJRSRHS (Room 201 and 202). Each Saturday will run two 90 minute sessions in Language Arts and two 90 minute sessions in Mathematics (Session 1, 9AM to 10:30AM, Session 2, 10:45AM to 12:15PM) with a maximum of 20 students in each session. Teachers are to be determined. The Program will be a total of 24 hours (12 LA – 12 Math). The Program will cost \$1,088.40 (\$45.35 per hour). Program cost will be fully funded by Title 1A.

PERSONNEL

1. **Discussion for Approval of Amendment to WRHS Teaching Staff Providing Home Instruction**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the following amendment to the WRHS Teaching Staff providing the following home instruction: (Approved at January 15, 2014 meeting under C & I #3)

Case	Location	Tuition	Dates
ZB	Home Instruction (Medical)	<u>Home Instruction</u> Provided by WR Staff K. Millar – English 2 hrs/wk \$45.35/hr M. Garvin – Soc. Stud. 2 hrs/wk \$45.35/hr L. Ames – Algebra 2 hrs/wk \$45.35/hr	January 27, 2014 – June 13, 2014

***Hours of Instruction hours are increasing from 5 hours to 10 hours per week.**

2. **Discussion for Approval of Appointment of Substitute(s) – 2013-2014**

M Upon the recommendation of the Interim CSA, the Board of Education approves the appointment of the following substitutes for the 2013-2014 school year:

	<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a.	Elizabeth Beck	Substitute Teacher	Tony Albro
b.	Natalie Fontana	Substitute Teacher	Tony Albro
c.	Alysha Giarra	Substitute Teacher	Tony Albro

POLICY

(Once adopted, Policies and Regulations will be available at the Board Office)

1. **Regulation(s) – First Reading and Discussion**

M Upon the recommendation of the Interim CSA, the Board of Education approves the first reading and discussion of the following regulation(s):

	<u>Number</u>	<u>Topic</u>
a.	R2624	Grading

BUILDINGS AND GROUNDS

1. **Discussion of Approval of Facility Request(s)**

Upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Dr. Sue DeNobile for the following request(s) for the use of school facilities:

- M** a. *ORGANIZATION:* Educational Services Center
ACTIVITY: SAT Preparation Classes
LOCATION: WRJRSRHS
FACILITIES REQUESTED: Classroom #201
DATE(S): March 6, 13, 20, 27, April 3, 10, 24, and May 1
TIME(S): 6:30 PM – 9:30 PM
REGISTRATION FEE: Student fee is \$360 for Wood-Ridge HS students. For all other students, the fee is \$429.
RENTAL FEE WAIVED
- b. *ORGANIZATION:* YMCA
ACTIVITY: 2014 Summer School Child Care Program
LOCATION: Catherine E. Doyle School
FACILITIES REQUESTED: Gymnasium, Playground, Kitchen, Fields and Space for Program Office with a Telephone, File and Refrigerator
DATE(S): Monday, June 16, 2014 through Friday, August 15, 2014
TIME(S): 7:30 AM – 6:00 PM
RENTAL FEE: \$2,700

FINANCE

1. **Discussion of Approval of Fund-Raising Request(s) - WRJRSRHS**

Upon the recommendation of Business Administrator, the Board of Education approves the recommendation from Dr. Sue DeNobile for the following fund-raising request(s):

- | | |
|---|--|
| <p><i>M a. Description of Fund-Raising Activity/Role of students in activity</i></p> <p><i>Name of Organization:</i></p> <p><i>Staff Member/Sponsor:</i></p> <p><i>Site/Location of Activity:</i></p> <p><i>Purpose of Fund-Raising:</i></p> <p><i>Date(s) of Activity:</i></p> <p><i>Time(s) of Activity:</i></p> <p><i>Anticipated costs of conducting Fund-Raiser:</i></p> <p><i>What "\$" or "%" amount will sponsoring company receive?</i></p> | <p>Students perform for the talent show and will make baked goods and sell bottled water before, during intermission and after the show.</p> <p>MS & HS Choir & Band</p> <p>Manolakakis/Baumgartner</p> <p>WRHS Auditorium and outside of the fronts doors of the WRHS Auditorium</p> <p>Funds will be used to reduce or eliminate cost of trips & uniforms (t-shirts) for competitions/concerts</p> <p>3/14/14</p> <p>6 – 9 pm (set up and clean up)</p> <p>\$0</p> <p>100%</p> |
| <p><i>b. Description of Fund-Raising Activity/Role of students in activity</i></p> <p><i>Name of Organization:</i></p> <p><i>Staff Member/Sponsor:</i></p> <p><i>Site/Location of Activity:</i></p> <p><i>Purpose of Fund-Raising:</i></p> <p><i>Date(s) of Activity:</i></p> <p><i>Time(s) of Activity:</i></p> <p><i>Anticipated costs of conducting Fund-Raiser:</i></p> <p><i>What "\$" or "%" amount will sponsoring company receive?</i></p> | <p>Students will sell secret “Lucky Leprechaun” carnations that will be distributed for St. Patrick’s Day.</p> <p>Grade 8 – Class of 2018</p> <p>Mrs. A. Daniele</p> <p>WRJRSRHS</p> <p>To raise money for Washington DC trip.</p> <p>March 3 – 7, 2014</p> <p>During lunch periods and homeroom.</p> <p>To be determined.</p> <p>To be determined.</p> |

M c.	<i>Description of Fund-Raising Activity/Role of students in activity</i>	Students will sell to their friends and families outside of school time. Students have 1 week to sell and hand in their order forms with money. Students will be selling beach towels, water bottles and bags. Teen Institute
	<i>Name of Organization:</i>	Teen Institute
	<i>Staff Member/Sponsor:</i>	Manolakakis
	<i>Site/Location of Activity:</i>	Students will sell to friends and families via order form.
	<i>Purpose of Fund-Raising:</i>	Funds will be used to reduce or eliminate cost of The Lindsey Meyere Teen Institute Summer Leadership Conference in August 2014.
	<i>Date(s) of Activity:</i>	3/24/14 – 3/28/14
	<i>Time(s) of Activity:</i>	Selling will take place only after school.
	<i>Anticipated costs of conducting Fund-Raiser:</i>	\$0
	<i>What “\$” or “%” amount will sponsoring company receive?</i>	60%
M d.	<i>Description of Fund-Raising Activity/Role of students in activity</i>	National Honor Society students will stand outside of ShopRite and collect donations. Students will sign up for shifts of 2 hours in pairs. They will need a guardian with them unless they are 18 or older. In the event that they do not have a guardian that is available during their shift Mallory Garvin will be there as the adult chaperone. National Honor Society
	<i>Name of Organization:</i>	National Honor Society
	<i>Staff Member/Sponsor:</i>	Mallory Garvin
	<i>Site/Location of Activity:</i>	ShopRite, Lodi, NJ
	<i>Purpose of Fund-Raising:</i>	National Honor Society is forming a team to be part of the Hasbrouck Heights Relay for Life for the American Cancer Society. The American Cancer Society looks for each team to raise \$1000. This fundraiser will help us raise those funds by the end of the event on June 15, 2014.
	<i>Date(s) of Activity:</i>	3/23/14, 4/12/14 Alternate Dates: 3/30/14, 5/18/14
	<i>Time(s) of Activity:</i>	8 am – 4 pm

<i>Anticipated costs of conducting Fund-Raiser:</i>	\$0
<i>What "\$" or "%" amount will sponsoring company receive?</i>	100% of the money will be received by the American Cancer Society.
<i>e. Description of Fund-Raising Activity/Role of students in activity</i>	The 8 th Grade Promotion Committee will be distributing letters to local businesses seeking donations for their 8 th grade dance.
<i>Name of Organization:</i>	Grade 8 – Class of 2018
<i>Staff Member/Sponsor:</i>	Mrs. Angela Daniele
<i>Site/Location of Activity:</i>	Off school grounds
<i>Purpose of Fund-Raising:</i>	Eighth Grade Promotion Ceremony and Dance.
<i>Date(s) of Activity:</i>	February 6, 2014 – May 30, 2014
<i>Time(s) of Activity:</i>	Letters distributed after school hours and by mail.
<i>Anticipated costs of conducting Fund-Raiser:</i>	None
<i>What "\$" or "%" amount will sponsoring company receive?</i>	100% of the money will go to the 8 th grade class.

2. **Discussion of Approval to Move Funds from Bank of America to TD Bank**

M Upon the recommendations of the Board, the Board of Education hereby gives authorization to the Business Administrator to move the following account from Bank of America to TD Bank:

Robert McGillivray Scholarship Fund

3. **Discussion for Approval of Waiver Request Regarding the Special Education Medicaid Initiative (SEMI)**

Upon the recommendation of the Business Administrator, the Board of Education hereby requests a waiver regarding the Special Education Medicaid Initiative (SEMI) for the 2014-2015 school year, pursuant to N.J.A.C. 6A:23A-5.3(b).

BOARD OPERATIONS

1. **Approval of C.A.R.E. Program – ACTION TO BE TAKEN**

Upon the recommendation of the Interim CSA, the Board of Education approves the implementation of the C.A.R.E. (Continuing and Reinforcing Education) Program in lieu of the YMCA After Care Program.

Introduced by:

Seconded by:

In Favor:

Opposed:

2. **Approval of Pre-School Program – ACTION TO BE TAKEN**

Upon the recommendation of the Interim CSA, the Board of Education approves the Pre-School Program for the 2014/2015 school year as follows:

Pre K 3 and 4	Full Day for 5 days a week	\$5,000 yearly tuition
Pre K 3 and 4	2 Half Sessions for 5 days a week	\$3,000 yearly tuition
Special Ed.	Full Day for 5 days a week	

Introduced by:

Seconded by:

In Favor:

Opposed:

3. **Discussion for Approval of the Provision for Offering Free and Reduced Meals at Private Schools**

M 2014-2015

Upon the recommendation of the Business Administrator, the Board of Education agrees that the Concordia Learning Center at St. Joseph's School for the Blind, Jersey City, NJ should not charge any of the District's enrolled students for reduced and/or paid meals under state guidelines for the 2014-2015 school year.

4. **Discussion for Approval for Purchase of Full Page Ad in Wood-Ridge High Schools 2014 Year Book**

M Upon the recommendation of the Business Administrator, the Board of Education hereby approves the purchase of a full page advertisement in the Wood-Ridge High School's 2014 Year Book, at a cost of \$250.00.

5. **Discussion for Approval of Donation of Cell Phones**

M Upon the recommendation of the Business Administrator, the Board of Education hereby approves the donation of cell phones to the Wood-Ridge Police Department.