

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC WORK SESSION AGENDA
FEBRUARY 4, 2015**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Work Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on January 3, 2015. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session –

**Superintendent Search*

Call to Order (reopen of public meeting at 7:30 PM)

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Roll Call

Presentation(s)/Recognition(s)/Award(s) –

**Certificate of Achievement – Leonardo Leuci*

**State of Physical Education Department by Joseph Sutera*

**NJ Stars*

Superintendent's Report -

Committee Reports

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

Type of Meeting

Curriculum & Instruction

Personnel

Policy

Buildings & Grounds

Finance

Members

Mr. Christopher Garvin, Chairman
Mr. Joseph Luongo

Mr. Joseph Biamonte, Chairman
Mr. Robert Valenti
Mr. Joseph Luongo

Mr. Christopher Garvin, Chairman
Mr. Joseph Luongo

Mr. Robert Valenti, Chairman
Mr. Thomas Perez
Mr. Peter Catania

Mr. Robert Talamini, Chairman
Mr. Albie Nieves
Mr. Thomas Perez

(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)

Hearing of Citizens (Resolutions Only)

Communications –

Unfinished Business -

****Superintendent Search***

Hearing of Citizens

Adjournment

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None at this time

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**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC WORK SESSION OF FEBRUARY 4, 2015

CURRICULUM & INSTRUCTION

1. Discussion of Approval to Amend Home Instruction - VC

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez to amend the following home instruction (originally approved under Curriculum & Instruction #11 at the January 14, 2015 meeting):

Case #	Location	Subjects	Transportation/ Related Services	Dates
VC	Home Instruction	<u>UP TO: 5 Hours/Week</u> (1 hr/per subject – Math/English/SS/SC/ Lifeskills) (was 10 hours)	None	January 5, 2015- June 22, 2015 (Amended 1/14/15)

2. Discussion of Approval to Amend Teacher for Home Instruction - VC

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez to amend the following teacher for home instruction (originally approved under Curriculum & Instruction #12 at the January 14, 2015 meeting):

Case #	Teacher	Location	Original Rate/Hours/Subjects)	Amended to	Dates
VC	Nancy Brooks	Home Instruction	\$41/hour <u>UP TO: 10 Hours/week</u> (1hr/each – Math/ English/SS/SC/Lifeskills	UP TO 5 HOURS PER WEEK (per physician request)	January 5, 2015 – June 22, 2015 (Amended 1/14/15)

3. Discussion of Approval of Amendment to Field Trip Request(s)

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Robert Recchione to approve the amendments to the following field trip requests previously approved at the November 19, 2015 meeting, under Curriculum & Instruction 3 a and b:

- a. Grade 5 field trip to West Point Military Academy on Tuesday June 9, 2015 to include parent chaperones: Mrs. Piacentino, Mrs. Christiana, Mrs. Marchitelli, Mrs. Jusino, Mrs. Ragozzino, Mrs. Carnevale, Mrs. Kikkert, Mr. Schmidt, Mrs. Basich and Mr. Ciliento.
- b. Grade 5 field trip to Newark Museum on Thursday, April 16, 2015 to include parent chaperones: Mrs. Pedulla, Mrs. Stellato, Mrs. Phelan, Mrs. Sarlo, Mrs. Gonzalez, Mrs. Ragozzino, Mr. Drotos, Mrs. Iacovino, Mrs. Basich and Mr. Ciliento.

4. **Discussion of Approval of Out of District Placement**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the following out of district placement:

Case #	Location	Tuition	Transportation	Dates
EC	The Calais School	\$28,035 Pro-rated (\$315/per diem-89 days) Includes OT Services	Yes/Required	January 28, 2015- June 25, 2015

5. **Discussion of Approval of Curricula**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Sue DeNobile for the following curricula: Mathematics Grade 7, Marketing, Study Skills, Art Grades K-2, Art Grades 3-5, Art Grade 6, ESL Grades 7-8, ESL Grades 9-12, Music Grades K-2, Music Grades 3-5 and Music Grade 6.

6. **Discussion of Approval of Amendment to Graduation Requirement**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Panico, Sue DeNobile and Maria Barrows to amend the graduation requirement to add a 4th year of Mathematics to the high school program. Financial constraints are the addition of 1/5 special education teacher and 1/5 math teacher.

7. **Approval of PARCC Remediation Program - Jr/Sr High School – ACTION TO BE TAKEN**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Panico for the Jr/Sr High School to hold PARCC Remediation classes on January 31, February 7 and February 21, 2015 from 9:00 AM to 12:15 PM.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

8. **Approval of Student Teacher – ACTION TO BE TAKEN**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Panico for Aminta Witkowski to begin her field placement at the Jr/Sr High School beginning February 3 through April 28, 2015. Ms. Witkowski will work with Mrs. Hemmel, Art on Tuesdays.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

9. **Approval of Amendment to Field Trip – ACTION TO BE TAKEN**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation to amend the field trip for the Robotics Club to attend a competition at NJIT from January 28, 2015 to February 12, 2015 due to snow (originally approved under Curriculum & Instruction #1f, at the January 14, 2015 meeting)

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

PERSONNEL

1. **Discussion of Approval of Maternity Leave Request – Monique Koernig**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Robert Recchione for the maternity leave request of Monique Koernig effective March 30, 2015. Mrs. Koernig will utilize 40 of her accumulated sick days through June 3, 2015, then unpaid leave of absence in accordance with the NJ and Federal Family Leave Act for 12 weeks. Mrs. Koernig intends to return to the district on September 2, 2015.

2. **Discussion of Approval of Mentor – Gina Pollaro**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Albro for the appointment of Kelly DiMauro as mentor for Gina Pollaro (AM Pre K teacher) at the Doyle school for the 2014/2015 school year. Ms. Pollaro has been enrolled in the NJ DOE Provisional Teacher Program.

3. **Discussion of Approval of Appointment of Substitute(s) – 2014-2015**

M Upon the recommendation of the Interim CSA, the Board of Education approves the appointment of the following substitute(s) for the 2014-2015 school year:

<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a. Kenneth Macri	Substitute Teacher	Anthony Albro
b. Kelly Muscle	Substitute Teacher	Anthony Albro
c. Nina Kedersha	Substitute Teacher	Anthony Albro

4. **Discussion of Approval of Appointment of C.A.R.E. Personnel – Kenneth Macri**

Upon the recommendation of the Interim CSA, the Board of Education approves the appointment of Kenneth Macri as C.A.R.E. Personnel to be paid at a rate of \$20 an hour.

5. **Discussion of Approval of Paternity Leave – Joseph Vaccaro**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Panico for the paternity leave request made by Joseph Vaccaro effective May 18, 2015 through June 1, 2015.

6. **Approval of Chaperones –ACTION TO BE TAKEN**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Panico that Ted Colarusso and Jen Hemmel be chaperones at the Movie Night scheduled for February 12, 2015 (previously approved at the November 19, 2014 meeting under Finance 2e). Mr. Colarusso and Ms. Hemmel will be paid \$41.19 per hour, for 4 hours each.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

7. **Approval of PARCC Remediation Program Personnel- Jr/Sr High School – ACTION TO BE**

M TAKEN

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Panico for the following PARCC Remediation Program personnel to be paid \$45.35 per hour with Title I funding:

Teacher	Grade/Subject	Hours	Total
Laurelle Wallach	7 th /9 th Grade English	4.5 hours	\$204.07
Roberta Blender	7 th /8 th Grade English	7.5 hours	\$340.12
Melissa Ihle	8 th Grade English	1.5 hours	\$68.02
Steve Olsen	9 th /10 th Grade Algebra and HSPA Prep	6 hours	\$272.10
Gary Minervini	9 th /10 th Grade Algebra	1.5 hours	\$68.02
Robert Berger	7 th /8 th Grade Math	3 hours	\$136.05
Kristine Racaniello	7 th /8 th Grade Math	6 hours	\$272.10

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

POLICY

(Once adopted, Policies and Regulations will be available at the Board Office)

1. **Policy(ies) – Discussion of Approval of Second Reading and Adoption (Revisions)**

M Upon the recommendation of the Interim CSA, the Board of Education approves the second reading and adoption of the following policy revisions:

- a. 5305 Health Services Personnel
- b. 5306 Health Services to Nonpublic Schools
- c. 5308 Student Health Records
- d. 5310 Health Services
- e. 5530 Substance Abuse
- f. 5600 Pupil Discipline/Code of Conduct
- g. 8505 Wellness Policy/Nutrient Standards for Meals and Other Foods

2. **Policy(ies) – Discussion of Approval of Second Reading and Adoption (New)**

M Upon the recommendation of the Interim CSA, the Board of Education approves the second reading and adoption of the following new policies:

- a. 5339 Screening for Dyslexia
- b. 5756 Transgender Students

3. **Regulation(s) – Discussion of Approval of Second Reading and Adoption (Revisions)**

M Upon the recommendation of the Interim CSA, the Board of Education approves the second reading and adoption of the following regulation revisions:

- a. 5306 Health Services to Non Public Schools
- b. 5308 Pupil Health Records
- c. 5310 Health Services
- d. 5530 Substance Abuse
- e. 5600 Pupil Discipline/Code of Conduct

4. **Policy – First Reading and Discussion (Revision)**

M Upon the recommendation of the Interim CSA, the Board of Education approves the first reading and discussion of the following policy revision:

- a. 0142.1 Nepotism

5. **Approval of PARCC Testing Procedure – ACTION TO BE TAKEN**

- M** Upon the recommendation of the Interim CSA, the Board of Education approves the adoption of Exhibit _____ as PARCC Testing Procedure.

Introduced by:

Seconded by:

ROLL CALL

In Favor:

Opposed:

BUILDINGS AND GROUNDS

None at this time.

FINANCE

1. **Discussion of Approval of Fund-Raising Request(s)**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Anthony Albro for the following fund-raising request(s):

- | | | |
|----|-----------------------|---|
| a. | <i>Description:</i> | Jump Rope for Heart |
| | <i>Purpose:</i> | Jump Rope for Heart is a community service learning program for the American Heart Association. It teaches students the importance of developing heart-healthy habits, that being physically active can be fun and finally that raising funds to support cardio-vascular research and education helps save lives in their community and across the country. |
| | <i>Staff Member:</i> | Melanie Rose-Rella |
| | <i>Location:</i> | Doyle School All Purpose Room – Physical Education |
| | <i>Date and Time:</i> | February 23, 2015 – February 27, 2015 |
| | <i>Costs:</i> | None |

BOARD OPERATIONS

1. **Discussion of the Provision for Offering Free and Reduced Meals at Private Schools 2015-2016**

M Upon the recommendation of the Business Administrator, the Board of Education agrees that the Concordia Learning Center at St. Joseph’s School for the Blind, Jersey City, NJ should not charge any of the District’s enrolled students for reduced and/or paid meals under state guidelines for the 2015-2016 school year.

2. **Discussion for the Approval of Long Range Facility Plan (LRFP) -DiCara/Rubino**

Upon the recommendation of the Business Administrator, the Board of Education approves DiCara/Rubino, the district’s architect of record, to update the long range facility plan in the amount of \$12,000.00.

3. **Discussion for the Approval of the Renewal of Contract with Meadowlands YMCA for the 2015 Summer School Age Child Care Program**

Upon the recommendation of the Interim CSA, the Wood-Ridge Board of Education approves the recommendation from the Business Administrator, for the renewal of contract with the Meadowlands YMCA for the 2015 Summer School Age Child Care Program. The Wood-Ridge District will be paid a fee of \$3,600.00, an increase of \$900.00 from last year. The program will be held at the Catherine E. Doyle Elementary School from 7:30 a.m. – 6:00 p.m. beginning Tuesday, June 23, 2015 and will continue to run through Friday, August 21, 2015.

4. **Discussion for the Approval of the Revision of the Proposal for Professional Services for HVAC Upgrade at Wood-Ridge High School-DiCara/Rubino Project # 2760 (June 18, 2014 Board Operations #34)**

M Upon the recommendation of the Business Administrator, the Board of Education approves the revision on the fee portion of this resolution. The Design Development amount should be \$101,500. The amount listed on the June 18, 2014 resolution was \$101,000.00.

II. FEE:

Based on the scope of work, DiCara/Rubino Architects submits the following fixed fees:

Basic Services

1.	Design Development	\$101,500.00
2.	Construction Documents	\$116,000.00
3.	Bidding	\$ 14,500.00
4.	Construction Administration	\$ 58,000.00
	(based on 3 months of construction)	

5. **Discussion for the Approval of CardiacScan Imaging Services**

M Upon the recommendation of the Business Administrator, the Board of Education approves CardiacScan Imaging Services to perform an adolescent life scan for 9th Grade Wood-Ridge students with a date to be determined for Spring of 2015. The purpose is to identify students with high risk abnormalities such as Hypertrophic Cardiomyopathy (HCM). The test will be offered at no cost to the participants. This service is optional.