

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC MEETING AGENDA
FEBRUARY 19, 2014**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. This meeting has been approved by resolution adopted at the Re-Organization Meeting held on May 1, 2013. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session

****WRAA Contract for the period of July 1, 2013 through July 31, 2016***

****Sale of Board of Education Administration Building***

Call to Order (reopen of public meeting at 7:30 PM)

Pledge of Allegiance

Open Public Meeting Statement

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Roll Call

Presentation(s)/Recognition(s)/Award(s)

****Acknowledgment of Service – Wood-Ridge Board of Education – Charles Pallas***

****Dr. Sue DeNobile – School Performance Report***

Superintendent's Report

Approval of Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

Executive Session: January 15, 2014

Work Session: January 15, 2013

Introduced by:

Seconded by:

In Favor:

Opposed:

Committee Reports

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

<i>Type of Meeting</i>	<i>Members</i>
<i>Curriculum & Instruction</i>	<i>Mr. Christopher Garvin, Chairman</i> <i>Mr. Joseph Luongo</i>
<i>Personnel</i>	<i>Mr. Joseph Biamonte, Chairman</i> <i>Mr. Robert Valenti</i> <i>Mr. Joseph Luongo</i>
<i>Policy</i>	<i>Mr. Christopher Garvin, Chairman</i> <i>Mr. Joseph Luongo</i>
<i>Buildings & Grounds</i>	<i>Mr. Robert Valenti, Chairman</i> <i>Mr. Thomas Perez</i> <i>Mr. Peter Catania</i>
<i>Finance</i>	<i>Mr. Robert Talamini, Chairman</i> <i>Mr. Albie Nieves</i> <i>Mr. Thomas Perez</i>

(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)

Student Report

New Business - Items for Discussion

**Curriculum and Instruction*

8. Approval of Revision to 2013/2014 District School Calendar
9. Approval of Revision to Out of District Placement
10. Approval of Practicum Cooperating Teacher – *Anthony Dussault*

**Personnel*

3. Approval of Appointment of Paraprofessional Coach – *Nicole Fleck*
4. Approval of Authorization for Interim CSA to Appoint Unfilled Positions

Hearing of Citizens (Resolutions Only)

Consent Agenda

Communications

Unfinished Business

Hearing of Citizens

Adjournment

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**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC WORK SESSION OF FEBRUARY 19, 2014

CURRICULUM & INSTRUCTION

1. Approval of IPAD Rental

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the following out-of-district placement (originally approved at July 17, 2013 meeting under C & I #3, t.):

Case	Location	Tuition	Dates
RR	IPAD Rental SBJC Maywood	\$25 a month	Jan 21, 2014 – July 30, 2014

Introduced by:

Seconded by:

In Favor:

Opposed:

2. Approval of Amendment to Home Instruction

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the following amendment to home instruction (approved at January 15, 2014 meeting under C & I #3):

Case	Location	Tuition	Dates
ZB	Home Instruction (Medical)	<u>Home Instruction</u> Provided by WR Teaching Staff 2 hrs per subject: English/Math History @ \$45.35/hr	January 27, 2014 – June 13, 2014
		<u>On-line Physics Course</u> Educere Virtual Education 2 nd Semester \$199.50/semester	

***Hours of Instruction are increasing from 5 hours to 10 hours per week**

Introduced by:

Seconded by:

In Favor:

Opposed:

3. **Approval of Revision to 2014/2015 District Calendar**

M Upon the recommendation of the Interim CSA, the Board of Education approves the revision to the 2014/2015 school year district calendar (approved at January 15, 2014 as C & I #5). The following changes have been made:

- Election Day to a “School Closed” day (add holiday)**
- MLK Holiday to a “One Session Day” (eliminate holiday)**
- January 23rd to a “Full Day”**
- Mid Terms/Early Dismissal January 19th through January 22nd**
- September 4, 2014 changed to “One Session Day” for students with Staff PD in the afternoon**
- September 5, 2014 changed to “Full Day”**
- October 6, 2014 changed to “One Session Day” for students with Staff PD in the afternoon**

Introduced by:

Seconded by:

In Favor:

Opposed:

4. **Approval of Professional Development**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Scott Hughes for the following professional development:

<i>Conference/Meeting Title:</i>	NY/NJ Google in Education Summit
<i>Location:</i>	Kean University
<i>Date/Time of Conference:</i>	3/13 and 3/14
<i>Purpose for Attending:</i>	Increased knowledge of GAFE and the Google Management Console
<i>Registration Fees:</i>	\$249.00

Introduced by:

Seconded by:

In Favor:

Opposed:

5. **Approval of Field Trip Request(s) - WRJRSRHS**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Dr. Sue DeNobile for the following field trip request(s):

<u>Date of Trip</u>	<u>Chaperone</u>	<u>Group</u>	<u>Destination</u>	<u>Departure Time</u>	<u>Return Time</u>	<u># of Students</u>
M a. 4/7/14 –	<u>Staff:</u> Mallory Garvin No Parent Chaperones-only staff	Grade 11	Eva’s Village 393 Main Street Paterson, NJ	10:00 AM	1:30 PM	8

Introduced by:

Seconded by:

In Favor:

Opposed:

6. **Approval of Amendment to Field Trip Request**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Dr. Sue DeNobile for the amendment to the Field Trip Request for 7th Grade’s Stokes Trip. (Originally approved at December 11, 2013 meeting under C & I #2 e.) **Joseph Gingerelli will be replacing Kimberly Simpson as a chaperone on the trip which is scheduled for February 19 – February 21, 2014.**

Introduced by:

Seconded by:

In Favor:

Opposed:

7. **Approval of NJ ASK Remediation Program (Grades 7 & 8)**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Dr. Sue DeNobile for the NJ ASK Remediation Program for Grades 7 & 8 to be held on Saturday, March 22, 29 and April 5, 26, 2014 at WRJRSRHS (Room 201 and 202). Each Saturday will run two 90 minute sessions in Language Arts and two 90 minute sessions in Mathematics (Session 1, 9AM to 10:30AM, Session 2, 10:45AM to 12:15PM) with a maximum of 20 students in each session. Teachers are to be determined. The Program will be a total of 24 hours (12 LA – 12 Math). The Program will cost \$1,088.40 (\$45.35 per hour). Program cost will be fully funded by Title 1A.

Introduced by:

Seconded by:

In Favor:

Opposed:

8. **Approval of Revision to 2013/2014 District School Calendar**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation for the following revision to the 2013/2014 district school calendar (approved at September 18, 2013 meeting under C&I #12) for the following change:

Make-Up Snow Days to begin on April 14, 2014 instead of April 17, 2014

Introduced by:

Seconded by:

In Favor:

Opposed:

9. **Approval of Revision to Out of District Placement**

Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the revision to home instruction (originally approved at the July 17, 2013 meeting under C&I 3x) for the following:

Case	Location	Tuition	Dates
DK	Home School	<u>CPNJ Livingston:</u>	As of February 18, 2014
	Home/Hospital (Medical Requirement)	Marylyn Hiller – Hearing Therapy 4/hrs/wk (1/hr session) \$95/hr	– June 19, 2014

****Hours to Increase from 1/hr/wk to 4/hrs/wk***

Introduced by:

Seconded by:

In Favor:

Opposed:

10. **Approval of Practicum Cooperating Teacher – Anthony Dussault**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Jason Cata and Dr. Sue DeNobile for the approval of Anthony Dussault as a Practicum Cooperating Teacher to work with Joe Vaccaro between February 21, 2014 and May 2, 2014 at WRJRSRHS. There is no cost to the district.

Introduced by:

Seconded by:

In Favor:

Opposed:

PERSONNEL

1. **Approval of Amendment to WRHS Teaching Staff Providing Home Instruction**

M Upon the recommendation of the Interim CSA, the Board of Education approves the recommendation from Kelly Lopez for the following amendment to the WRHS Teaching Staff providing the following home instruction: (Approved at January 15, 2014 meeting under C & I #3)

Case	Location	Tuition	Dates
ZB	Home Instruction (Medical)	<u>Home Instruction</u> Provided by WR Staff K. Millar – English 2 hrs/wk \$45.35/hr M. Garvin – Soc. Stud. 2 hrs/wk \$45.35/hr L. Ames – Algebra 2 hrs/wk \$45.35/hr	January 27, 2014 – June 13, 2014

***Hours of Instruction hours are increasing from 5 hours to 10 hours per week.**

Introduced by:

Seconded by:

In Favor:

Opposed:

2. **Approval of Appointment of Substitute(s) – 2013-2014**

M Upon the recommendation of the Interim CSA, the Board of Education approves the appointment of the following substitutes for the 2013-2014 school year:

<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a. Elizabeth Beck	Substitute Teacher	Tony Albro
b. Natalie Fontana	Substitute Teacher	Tony Albro
c. Alysha Giarra	Substitute Teacher	Tony Albro

Introduced by:

Seconded by:

In Favor:

Opposed:

3. **Approval of Appointment of Paraprofessional Coach – Nicole Fleck**

M Upon the recommendation of the Interim CSA, the Board of Education approves recommendation from Jason Cata and Dr. Sue DeNobile to appoint Nicole Fleck as a paraprofessional coach for the 2013/2014 softball team. There is no stipend for this position which will last between March 7, 2014 to June 6, 2014.

Introduced by:

Seconded by:

In Favor:

Opposed:

4. **Approval of Authorization for Interim CSA to Appoint Unfilled Positions**

M Be it resolved that the Wood-Ridge Board of Education hereby authorizes the Interim CSA to commit the District to the hiring of various unfilled positions, accept resignations and/or release at discretion of CSA and transfer and/or reassign positions that might occur between February 19, 2014 and March 19, 2014, provided that the Interim Superintendent has received prior approval from the Board Personnel Committee.

Introduced by:

Seconded by:

In Favor:

Opposed:

POLICY

(Once adopted, Policies and Regulations will be available at the Board Office)

1. **Regulation(s) – First Reading and Discussion**

M Upon the recommendation of the Interim CSA, the Board of Education approves the first reading and discussion of the following regulation(s):

	<u>Number</u>	<u>Topic</u>
a.	R2624	Grading

Introduced by:

Seconded by:

In Favor:

Opposed:

BUILDINGS AND GROUNDS

1. Discussion of Approval of Facility Request(s)

Upon the recommendation of the Business Administrator, the Board of Education approves the recommendation from Dr. Sue DeNobile for the following request(s) for the use of school facilities:

M a. *ORGANIZATION:* Educational Services Center
ACTIVITY: SAT Preparation Classes
LOCATION: WRJRSRHS
FACILITIES REQUESTED: Classroom #201
DATE(S): March 6, 13, 20, 27, April 3, 10, 24, and May 1
TIME(S): 6:30 PM – 9:30 PM
REGISTRATION FEE: Student fee is \$360 for Wood-Ridge HS students. For all other students, the fee is \$429.

RENTAL FEE WAIVED

b. *ORGANIZATION:* YMCA
ACTIVITY: 2014 Summer School Child Care Program
LOCATION: Catherine E. Doyle School
FACILITIES REQUESTED: Gymnasium, Playground, Kitchen, Fields and Space for Program Office with a Telephone, File and Refrigerator
DATE(S): Monday, June 16, 2014 through Friday, August 15, 2014
TIME(S): 7:30 AM – 6:00 PM
RENTAL FEE: \$2,700

Introduced by:

Seconded by:

In Favor:

Opposed:

FINANCE

1. Approval of Bills List

- M** Upon the recommendation of the Business Administrator, the Board of Education approves the bills list for February, 2014 of warrants to be paid in the amount of \$635,226.58, manual checks for January, 2013 in the amount of \$328,914.49, payroll transfers for the month of January, 2014 in the amount of \$898,979.82, and Enterprise Funds for January, 2014 in the amount of \$75,362.45 as per the attached lists:

RESOLVED, that the Wood-Ridge School District approves the Bills List.

Introduced by:

Seconded by:

In Favor:

Opposed:

2. Approval of Monthly Financial Reports of the Board Secretary

- M** Upon the recommendation of the Business Administrator, the Board of Education approves the filing of the Financial Reports of the Board Secretary and Treasurer for the month of December, 2013 which is on record in the Business Office for review.

RESOLVED, that the Wood-Ridge School District approves the Monthly Financial Reports of the Board Secretary.

Introduced by:

Seconded by:

In Favor:

Opposed:

3. Approval of Certification of Balance Budget

- M** Upon the recommendation of the Business Administrator, the Board of Education certify that no major account or fund has been over-expended in violation of statute NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

RESOLVED, that the Wood-Ridge School District approves the Certification of Balanced Budget.

Introduced by:

Seconded by:

In Favor:

Opposed:

4. **Approval of Budget Transfers**

M Upon the recommendation of the Business Administrator, the Board of Education authorizes line item transfers for the month of December, 2013, as per the attached list.

RESOLVED, that the Wood-Ridge School District approves the Budget Transfers.

Introduced by:

Seconded by:

In Favor:

Opposed:

5. **Approval of Fund-Raising Request(s) - WRJRSRHS**

Upon the recommendation of Business Administrator, the Board of Education approves the recommendation from Dr. Sue DeNobile for the following fund-raising request(s):

- | | |
|---|--|
| <p><i>M a. Description of Fund-Raising Activity/Role of students in activity</i></p> <p><i>Name of Organization:</i></p> <p><i>Staff Member/Sponsor:</i></p> <p><i>Site/Location of Activity:</i></p> <p><i>Purpose of Fund-Raising:</i></p> <p><i>Date(s) of Activity:</i></p> <p><i>Time(s) of Activity:</i></p> <p><i>Anticipated costs of conducting Fund-Raiser:</i></p> <p><i>What "\$" or "%" amount will sponsoring company receive?</i></p> | <p>Students perform for the talent show and will make baked goods and sell bottled water before, during intermission and after the show.</p> <p>MS & HS Choir & Band</p> <p>Manolakakis/Baumgartner</p> <p>WRHS Auditorium and outside of the fronts doors of the WRHS Auditorium</p> <p>Funds will be used to reduce or eliminate cost of trips & uniforms (t-shirts) for competitions/concerts</p> <p>3/14/14</p> <p>6 – 9 pm (set up and clean up)</p> <p>\$0</p> <p>100%</p> |
| <p><i>b. Description of Fund-Raising Activity/Role of students in activity</i></p> <p><i>Name of Organization:</i></p> <p><i>Staff Member/Sponsor:</i></p> <p><i>Site/Location of Activity:</i></p> <p><i>Purpose of Fund-Raising:</i></p> <p><i>Date(s) of Activity:</i></p> <p><i>Time(s) of Activity:</i></p> <p><i>Anticipated costs of conducting Fund-Raiser:</i></p> <p><i>What "\$" or "%" amount will sponsoring company receive?</i></p> | <p>Students will sell secret "Lucky Leprechaun" carnations that will be distributed for St. Patrick's Day.</p> <p>Grade 8 – Class of 2018</p> <p>Mrs. A. Daniele</p> <p>WRJRSRHS</p> <p>To raise money for Washington DC trip.</p> <p>March 3 – 7, 2014</p> <p>During lunch periods and homeroom.</p> <p>To be determined.</p> <p>To be determined.</p> |

<p>M c. Description of Fund-Raising Activity/Role of students in activity</p> <p>Name of Organization:</p> <p>Staff Member/Sponsor:</p> <p>Site/Location of Activity:</p> <p>Purpose of Fund-Raising:</p> <p>Date(s) of Activity:</p> <p>Time(s) of Activity:</p> <p>Anticipated costs of conducting Fund-Raiser:</p> <p>What "\$" or "%" amount will sponsoring company receive?</p>	<p>Students will sell to their friends and families outside of school time. Students have 1 week to sell and hand in their order forms with money. Students will be selling beach towels, water bottles and bags.</p> <p>Teen Institute</p> <p>Manolakakis</p> <p>Students will sell to friends and families via order form.</p> <p>Funds will be used to reduce or eliminate cost of The Lindsey Meyere Teen Institute Summer Leadership Conference in August 2014.</p> <p>3/24/14 – 3/28/14</p> <p>Selling will take place only after school.</p> <p>\$0</p> <p>60%</p>
<p>M d. Description of Fund-Raising Activity/Role of students in activity</p> <p>Name of Organization:</p> <p>Staff Member/Sponsor:</p> <p>Site/Location of Activity:</p> <p>Purpose of Fund-Raising:</p> <p>Date(s) of Activity:</p>	<p>National Honor Society students will stand outside of ShopRite and collect donations. Students will sign up for shifts of 2 hours in pairs. They will need a guardian with them unless they are 18 or older. In the event that they do not have a guardian that is available during their shift Mallory Garvin will be there as the adult chaperone.</p> <p>National Honor Society</p> <p>Mallory Garvin</p> <p>ShopRite, Lodi, NJ</p> <p>National Honor Society is forming a team to be part of the Hasbrouck Heights Relay for Life for the American Cancer Society. The American Cancer Society looks for each team to raise \$1000. This fundraiser will help us raise those funds by the end of the event on June 15, 2014.</p> <p>3/23/14, 4/12/14</p> <p>Alternate Dates: 3/30/14, 5/18/14</p>

<i>Time(s) of Activity:</i>	8 am – 4 pm
<i>Anticipated costs of conducting Fund-Raiser:</i>	\$0
<i>What "\$" or "%" amount will sponsoring company receive?</i>	100% of the money will be received by the American Cancer Society.
<i>e. Description of Fund-Raising Activity/Role of students in activity</i>	The 8 th Grade Promotion Committee will be distributing letters to local businesses seeking donations for their 8 th grade dance.
<i>Name of Organization:</i>	Grade 8 – Class of 2018
<i>Staff Member/Sponsor:</i>	Mrs. Angela Daniele
<i>Site/Location of Activity:</i>	Off school grounds
<i>Purpose of Fund-Raising:</i>	Eighth Grade Promotion Ceremony and Dance.
<i>Date(s) of Activity:</i>	February 6, 2014 – May 30, 2014
<i>Time(s) of Activity:</i>	Letters distributed after school hours and by mail.
<i>Anticipated costs of conducting Fund-Raiser:</i>	None
<i>What "\$" or "%" amount will sponsoring company receive?</i>	100% of the money will go to the 8 th grade class.

Introduced by:

Seconded by:

In Favor:

Opposed:

6. **Approval to Move Funds from Bank of America to TD Bank**

M Upon the recommendations of the Board, the Board of Education hereby gives authorization to the Business Administrator to move the following account from Bank of America to TD Bank:

Robert McGillivray Scholarship Fund

Introduced by:

Seconded by:

In Favor:

Opposed:

7. **Approval of Waiver Request Regarding the Special Education Medicaid Initiative (SEMI)**

M Upon the recommendation of the Business Administrator, the Board of Education hereby requests a waiver regarding the Special Education Medicaid Initiative (SEMI) for the 2014-2015 school year, pursuant to N.J.A.C. 6A:23A-5.3(b).

Introduced by:

Seconded by:

In Favor:

Opposed:

BOARD OPERATIONS

1. **Approval of the Provision for Offering Free and Reduced Meals at Private Schools**

M 2014-2015

Upon the recommendation of the Business Administrator, the Board of Education agrees that the Concordia Learning Center at St. Joseph's School for the Blind, Jersey City, NJ should not charge any of the District's enrolled students for reduced and/or paid meals under state guidelines for the 2014-2015 school year.

Introduced by:

Seconded by:

In Favor:

Opposed:

2. **Approval for Purchase of Full Page Ad in Wood-Ridge High Schools 2014 Year Book**

M Upon the recommendation of the Business Administrator, the Board of Education hereby approves the purchase of a full page advertisement in the Wood-Ridge High School's 2014 Year Book, at a cost of \$250.00.

Introduced by:

Seconded by:

In Favor:

Opposed:

3. **Approval of Donation of Cell Phones**

M Upon the recommendation of the Business Administrator, the Board of Education hereby approves the donation of cell phones to the Wood-Ridge Police Department.

Introduced by:

Seconded by:

In Favor:

Opposed: