

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC MEETING AGENDA
DECEMBER 16, 2015**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session:

Call to Order (reopen of public meeting)

Pledge of Allegiance

Open Public Meeting Statement

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Roll Call

Presentation(s)/Recognition(s)/Award(s):

Superintendent's Report

Approval of Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

Executive Session: November 12, 2015
Public Session: November 12, 2015

Introduced by:
Seconded by:

ROLL CALL
In Favor:
Opposed:

Committee Reports

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

Type of Meeting	Members
Curriculum & Instruction	Mr. Christopher Garvin, Chairman Mr. Nicholas Cipriano
Personnel	Mr. Joseph Biamonte, Chairman Mr. Robert Valenti Mr. Nicholas Cipriano
Policy	Mr. Christopher Garvin, Chairman Mr. Nicholas Cipriano
Buildings & Grounds	Mr. Robert Valenti, Chairman Mrs. Jenine Murray Mr. Peter Catania
Finance	Mr. Robert Talamini, Chairman Mr. Albie Nieves Mrs. Jenine Murray

(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)

New Business - *Items for Discussion*

Hearing of Citizens (Resolutions Only)

Consent Agenda

Communications

Unfinished Business

Hearing of Citizens

Adjournment

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BUILDINGS & GROUNDS

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None at this time

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**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC SESSION OF DECEMBER 16, 2015

Upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:

CURRICULUM & INSTRUCTION

C&I 1 Approval for CST Home Instruction Placement

<i>Case #</i>	<i>Location</i>	<i>Instructor/Services</i>	<i>Related Services</i>	<i>Dates</i>
52006060	Home Instruction	<u>Instructor</u> A. Albanico (WR staff) \$45.35/hr up to 10 hrs/wk	<u>SBJC</u> OT 2x/wk PT 1x/wk	November 16, 2015 - TBD

C&I 2 (M) Approval of New CST Vendors

a.	Organization:	Dr. Nancy Corral Ziebert/Positive Developments Assoc. in Psychology
	Activity:	Licensed Psychologist (Neuro-Psychological Evaluations)
	Location:	90 Millburn Avenue, Millburn, NJ 07041 / 973-378-5525
b.	Organization:	Dr. Megan Brown, Ph.D.
	Activity:	Licensed Psychologist (Neuro-Psychological Evaluations)
	Location:	741 Morris Turnpike, Suite 211, Short Hills, NJ 07078

C&I 3 (M) Approval to Rescind Current Placement and Transfer Placement

<i>ID</i>	<i>OOD Placement</i>	<i>Tuition</i>	<i>Transportation</i>	<i>Dates</i>
10488	Community HS	\$33,456.26 ((\$255.46 @ 131 Day) (includes Speech 1x/wk/grp and Counseling as needed/grp	WR via SBJC Transportation	November 23, 2015 – June 20, 2015

C&I 4 (M) Approval for CST Change in Vendor

Terminating:

Organization: Integrated Nursing
 Activity: Nursing Services for ID#9901
 Effective: End of School Day – 12/ 11/15

New Vendor:

Organization: Loving Care/Epic Nursing
 Activity: Nursing Services for ID#9901
 Effective: 12/14/15 – 6/24/16
 Fees: 5x/wk – 7hrs/day – Up to \$55/hr

C&I 5 Approval of Request for Physical Therapy and Occupational Therapy Evaluations

<i>Case #</i>	<i>Evaluation Type</i>	<i>Vendor</i>	<i>Cost</i>
52005854	Physical Therapy	Fun Fit Therapy	\$275.00
52005854	Occupational Therapy	CCL Therapy	\$275.00

C&I 6 (M) Approval of Field Trip Requests

	Destination (include reason for trip)	Date of Trip	Teacher	Parent Chaperone	Grade/Group	# of students	Departure	Return
<i>a.</i> M	Fiesta 255 Rt. 17 Wood Ridge, NJ Senior Holiday Luncheon	12/21/15	J. Hassinger G. Ben-Nun	N/A	12	90	10:30 am	2 pm
<i>b.</i> M	Museum of Jewish Heritage, 36 Battery Place, NY, NY	1/12/16	S. Gaven	N/A	11/12	19	8:45 am	2:30 pm

	Holocaust and Genocide Studies							
c. M	Paterson Museum 2 Market Street, Paterson, NJ Habitat for Humanity NHS Club	1/30/16	M. Garvin R. Petrocelli	N/A	12	15	11 am	12:45 pm
d. M	Washington DC The Marriott in Bethesda 5151 Pooks Hill Road, Bethesda, MD 8 th Grade Trip Sightseeing in Washington DC Museums, monuments, etc.	June 7, 8, 9 2016	K. Simpson C. Lang D. Porfido P. Forman A. Daniele T. Trivigno K. Forsyth	N/A	8	Approx. 87	5:30 am	6 pm
e. M	The Metropolitan Museum of Art 1000 Fifth Avenue NY, NY Students will be required to pick three pieces of art from three different periods/regions and complete a worksheet analyzing the works of art.	2/3/16	M. Garvin J. Hemmel E. Dolan V. Hunter	S. Drotos V. Auslander I. Matejko, A. Christiana <i>There will be additional parent chaperones. Waiting for fingerprinting and background checks to be completed. Will then submit names to board for approval.</i>	9	111	11 am	2:30 pm
f. M	Queens Theater in the Park 14 United Nations Avenue S., Queens, NY Purpose: This is a bilingual musical to the USA to expose students to the beauty of the Italian language and culture. An Off-Broadway	March 16, 2016	Ms. Iannacco And Ms. Barrows	N/A	Italian 1 – Grade 9	30	8:15 AM	2:30 PM

	musical full of the interaction between the actors and the audience.							
<i>g. M</i>	The Tenement Museum 103 Orchard Street, NY, NY Purpose: Assess the impact of rapid urbanization on the environment and on the quality of life in cities. Evaluate how events led to the creation of labor and agricultural organizations that protect the rights of workers. Relate varying immigrants' experiences to gender, race, ethnicity, or occupation.	February 5, 2016	Ms. Gaven/Ms. Garvin/Ms. Scardino	S. Drotos* T. Grell* C. Lewis* M. Steele* *All Board approved.	Grade 10 US History 1	104	10 AM	2:15 PM
<i>h. M</i>	The Rose Theater at Lincoln Center, 3 W 60 th Street, Columbus Circle, NY Purpose: This is an Opera. "Tosca" Compare and Contrast cultural products and cultural practices associated with the target culture(s) and one's own culture, orally in writing, or through simulation.	1/20/16	T. Iannacco M. Barrows	N/A	AP and Italian IV	12	8:15 am	2:30 pm

i.	Sandy Hook State Park, Sandy Hook, NJ Purpose: This trip provides students an opportunity to investigate one of the major areas of the Wood-Ridge 6th grade science curriculum: oceans. By participating in hands-on-activities in the NJSCG's classroom and at the marsh students will gain an in depth understanding of estuaries and salt marshes and the processes the influence them.	June 6, 2016	P. Drudy; J. Begen; G. Panayoti; M. Koernig; K. Borrelli	To be determined and approved by BOE in April 2016	6	102	8:15am	2:45pm
j.	Wood-Ridge Jr. Sr. HS From WRIS Purpose: This field trip gives the instrumental students in our school the ability to engage in music performance with students of differing age levels	February 2, 2016	J. Sterba	None	4-6 Band Members	50	8:15am	2:45pm
k.	Hasbrouck Heights Animal Hospital 180 Blvd. Hasbrouck Heights, NJ	1/13/16	Mrs. Rightmyer, Ms. Molta, Ms. Albonico, Ms. Nolan, Ms. Pollaro Para's: Mrs.	NONE	PRE K	46	12:45 PM	2:00PM

	Tools of the Mind Themes: veterinarian		Sciavico, Mrs. Plaza, Mrs. Marquart, Mrs. Michelson					
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C&I 7 (M) Approval of Professional Development Request

Staff Member Attending:	District Teachers and Administrators
Title of Workshop:	Preparing for the Technology Needs of the CCSS: Using Goggle's Cloud-Based Applications
Date(s):	January 18, 2016
Location:	Wood-Ridge Intermediate School
Registration Fee:	\$2,000.00 (Title IIA funds - no cost to district)
Travel Expense(s):	none
Total Cost Not to Exceed:	\$2,000.00

C&I 8 (M) Approval of Home Instruction

Case No: 11102
School: Wood-Ridge JR/SR High School
Starting Date: November 20, 2015
Ending Date: December 18, 2015

C&I 9 Approval of Additional Chaperones for Stokes Trip (February 10 – 12, 2016)

- a. **Jerome Cala**
- b. **Jennifer Carey**
- c. **Theresa DiMase**

C&I 10 (M) Approval of PARCC Remediation Program

a. Doyle: Class meetings: 3-4 PM

Math: Tuesdays: February 23, March 1, March 9, March 15, and March 22
 ELA: Thursdays: February 25, March 3, March 11, March 17, and March 24

5.0 hours Math Instructor @ \$45.35 = \$216.75
 5.0 hours ELA Instructor @ \$45.35 = \$216.75
 Total Cost (Title I Funds) = \$433.50

b. Intermediate: Class meetings: 3:00-4:00 PM

Dates: Tuesdays: February 23, March 1, March 9, March 15, and March 22
 Math - Three (3) teachers - 15.0 hours @ \$45.35 = \$680.25

Dates: Thursdays: February 25, March 3, March 11, March 17, and March 24
 ELA - Three (3) teachers - 15.0 hours @ \$45.35 = \$680.25

Total Cost (Title I Funds) = \$1360.50 salaries
 Total Cost (Title I Funds) = \$500.00 supplies

c. High School: Class meetings: 3-4 PM
 Teachers To Be Determined

Math: Tuesdays: February 23, March 1, March 9, March 15, and March 22
 5.0 hours x Five (5) Math Instructors @ \$45.35 = \$1133.75

ELA: Thursdays: February 25, March 3, March 11, March 17, and March 24
 5.0 hours x Five (5) ELA Instructors @ \$45.35 = \$1133.75

Total Cost (Title I Funds) = \$2267.50 salaries
 Total Cost (Title I Funds) = \$500.00 supplies

PERSONNEL

P1 Approval for CST Tutor for Supplemental Instruction

<i>Case #</i>	<i>Location</i>	<i>Instructor/Services</i>	<i>Dates</i>
52006092	WRIS. 7:30-8:00	<u>Instructor</u> J. Belger (WR staff) \$45.35/hr-- up to 2.50hrs/wk Supplement Math/Reading	11/18/15 - TBD

P2 Approval of Extension of Appointment of Long Term Replacement/Substitute

Name: Arlene DePalma
Location: Doyle School
Position: Kindergarten Teacher
Replacement Teacher: Nicole Carnevale
Compensation: \$241.00 per diem
Starting Date: January 4, 2016
Ending Date: June 17, 2016

P3 Approval of Appointment of Long Term Replacement/Substitute

Name: Andrea Sanzari
Location: Catherine E. Doyle School
Position: Grade 2 Teacher
Replacement Teacher: Jacqueline Delatorre
Compensation: \$241.00 per diem
Starting Date: January 4, 2016
Ending Date: April 8, 2016

P4 (M) Approval of Appointment of Substitute

<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a. Courtney Barrows	Substitute Teacher	Anthony Albro
b. Gina Parascando	Substitute Teacher	Anthony Albro

P5 (M) Approval of Home Instruction Personnel

Case No.: 11102
School: Wood-Ridge JR/SR High School
Teachers/Subjects: M. Garvin – US History
K. Millar – English III
Educere – Algebra II \$29/week for 4 weeks – Online course
Compensation: All teachers will be paid for 1 hour @ WREA contract rate of \$45.35
Starting Date: November 20, 2015
Ending Date: December 18, 2015

P6 (M) Approval of Administrative Salaries - WRAA 2015-2016

The Board of Education approves the salaries for the following administrative staff for the 2015-2016 school year as per the WRAA contract and retroactive to July 1, 2015:

<u>Name</u>	<u>2014-2015 Salary</u>	<u>Percentage for 2015-2016</u>	<u>Pro-Rated (# of months)</u>	<u>2015-2016 Salary</u>	<u>Position</u>
Anthony Albro	\$112,332.00	2%	No	\$114,579.00	Principal – Doyle School
Russell Petrocelli	\$123,000.00	1.5%	Yes (4 months)	\$123,615.00	Principal – WRJRSRHS
Robert Recchione	\$146,351.00	2%	No	\$149,278.00	Principal – WRIS
Joseph Sutera	\$93,000.00	1.5%	Yes (9 months)	\$94,046.00	Assistant Principal & Athletic Director - WRJRSRHS

P7 Approval of Personnel Appointments

a. **Name:** Karyn Lewis
Location: CE Doyle School/WRIS
New Hire/Replacement/Transfer: Replacement – Antonia Oswald
Position: Media Specialist – Elementary
Full-Time/Part-Time: Full-Time
Compensation: \$53,150.00 – Step 1 MA+15 (pro-rated)

Starting Date: January 18, 2016
Ending Date: June 30, 2016

b. Name: Keith Lisa
Location: Wood-Ridge Intermediate School
New Hire/Replacement/Transfer: New Hire
Position: Principal
Full-Time/Part-Time: Full-Time
Compensation: \$110,000.00 (pro-rated)
Starting Date: February 1, 2016
Ending Date: June 30, 2016

P8 Approval of Request for Leave of Absence – Jaime Oppido

Staff Member: Jaime Oppido
Assignment: Teacher – Grade 5
Date to Begin Leave: April 4, 2016
Anticipated Use of Accumulated Sick Days: 40 sick days
Anticipated Use of Accumulated Personal Days: 0 personal days
Anticipated Unpaid Days 2015-2016 school year: 14 unpaid days (5/31/16 – 6/17/16)
Anticipated Unpaid Days 2016-2017 school year: 47 unpaid days (9/1/16 – 11/14/16)
Date to Return to Duties: November 15, 2016

P9 (M) Approval of Coaching Appointments

a.	Name:	Charlie Trentacosti
	Location:	Wood-Ridge Jr/Sr HS
	Position:	Weight Room Supervisor (Fall: 11/23/15 - 12/15/15) Retroactive
	Compensation:	\$1,451.80 (Pro-rated)
	Dates of Season:	August 1, 2015 – December 15, 2015

b.	Name:	Charlie Trentacosti
	Location:	Wood-Ridge Jr/Sr HS
	Position:	Weight Room Supervisor (Winter)
	Compensation:	\$1,451.80
	Dates of Season:	December 16, 2015 – March 4, 2016

c.	Name:	Dan Rella
	Location:	Wood-Ridge Jr/Sr HS
	Position:	Volunteer Wrestling Coach
	Compensation:	N/A
	Dates of Season:	November 30, 2015 – March 7, 2016

d.	Name:	Ben Capello
	Location:	Wood-Ridge Jr/Sr HS
	Position:	Volunteer Wrestling Coach
	Compensation:	N/A
	Dates of Season:	November 30, 2015 – March 7, 2016

e.	Name:	Tim Janz
	Location:	Wood-Ridge Jr/Sr HS
	Position:	Volunteer Wrestling Coach
	Compensation:	N/A
	Dates of Season:	November 30, 2015 – March 7, 2016

f.	Name:	Sean Dolan
	Location:	Wood-Ridge Jr/Sr HS
	Position:	Volunteer Wrestling Coach
	Compensation:	N/A
	Dates of Season:	November 30, 2015 – March 7, 2016

P10 Approval of Request to Invoke District Sick Bank

The Board of Education approves the request from the Wood-Ridge Education Association to invoke the District Sick Bank in accordance with WREA Agreement 7/1/2014 – 6/30/2017 - Article XV – Sick Leave Bank and to allow for the donation of sick days into the bank.

P11 Approval of Use of Sick Bank Days

The Board of Education approves the use of donated days in District sick bank for Case #4036 as follows:

- Forty-three (43) days effective November 18, 2015 and continuing through January 31, 2016.

P12 Approval of Request for Revision in Medical Leave of Absence (original requests approved 9/16/15 and 11/12/15)

Name:	Nicole Carnevale
Location:	Doyle School – Kindergarten
Paid Leave:	Requesting use of an additional 3.5 sick days to be used from September 10, 2015 – November 18, 2015 (AM) - (using a total of 50.5 sick/personal days) <i>Revise resolutions from:</i> <ul style="list-style-type: none"> • 9/16/15 – Personnel #9
Unpaid Leave:	Rescind previous requests for unpaid leave. <i>Rescind resolutions from:</i> <ul style="list-style-type: none"> • 9/16/15 – Personnel #9 • 11/12/15 – Personnel #1

P13 Acceptance of Notice of Retirement

The Board of Education accepts the notice of retirement from Nicole Carnevale, teacher at Catherine E. Doyle School, effective February 1, 2016, contingent upon pending approval from the New Jersey Division of Pensions & Benefits.

POLICY**POL1 (M) - Policies – Second Reading and Adoption**

Policy Number	Title	New	Revision	1 st Read. & Disc.	2 nd Read. & Adop.
a. 3322	Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Teaching Staff Members)		X	11/12/15	12/16/15
b. 4322	Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices (Support Staff Members)		X	11/12/15	12/16/15
c. 5330	Administration of Medication		X	11/12/15	12/16/15
d. 5339	Screening for Dyslexia		X	11/12/15	12/16/15
e. 5615	Suspected Gang Activity		X	11/12/15	12/16/15
f. 8540	School Nutrition Programs		X	11/12/15	12/16/15

g. 8550	Outstanding Food Service Charges	X		11/12/15	12/16/15
h. 8820	Opening Exercises/Ceremonies		X	11/12/15	12/16/15

POL2 (M) Regulations – Second Reading and Discussion

Regulation No.	Title	New	Revision	1 st Read. & Disc.	2 nd Read. & Adop.
a. 5330	Administration of Medication		X	11/12/15	12/16/15

BUILDINGS & GROUNDS

None at this time.

Upon the recommendation of the Business Administrator, the Board of Education will discuss the following:

FINANCE

F1(M) Approval of Bills List:

- a. Bills List for Month of December 2015 in the amount of \$1,649,226.45
- b. Manual Checks for November 2015 in the amount of \$681,401.72 and revised October 2015 in the amount of \$486,751.86
- c. Payroll Transfers for the month of November 2015 in the amount of \$991,726.74
- d. Enterprise Funds for November 2015 in the amount of \$41,906.88

F2 (M) Approval of Monthly Financial Reports of the Board Secretary and Treasurer for October 2015 which is on record in the Business Office for review.

F3 (M) Approval of Certification of Balance Budget that no major account or fund has been over-expended in violation of statute NJAC 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F4 (M) Approval of Budget Transfers authorization of line item transfers for the month ending October 2015, as per the attached list.

F5 (M) Approval of Budget Transfer Exceeding 10% to be submitted for approval to the Executive County Superintendent,

WHEREAS, the net budget transfer for account 11-000-270 has exceeded 10% for the 2015-2016 school year, and

WHEREAS, this newest transfer will increase the net amount transferred out, and

WHEREAS, Executive County Superintendent approval is required on transfers exceeding 10%,

NOW, THEREFORE, be it resolved that the Board of Education approves a transfer of \$27,708 from the Student Transportation Services Categories to the Special Education, Basic Skills/Remedial and Bilingual Instruction, and Speech/OT/PT and Extraordinary Services Category in order to cover the cost of additional Special Educational Services and authorizes the Business Administrator to submit the required documents to the Executive County Superintendent for approval.

BOARD OPERATIONS

BO1 (M) Approval of 2016-2017 District Calendar

BO2 (M) Approval for the Transportation Contract with Englewood Public School District in the amount of \$1,388.12 for the 2015-2016 school year pursuant to School Choice Law

BO3 Approval of Donations from the Taylor Family:

- a. **3D Stereo Graffiti Pen to Ms. Amerman at Doyle School**
- b. **Projector to Ms. Molta at Doyle School**

BO4 (M) Approval of Revised Comprehensive Maintenance Plan

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of Wood-Ridge School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

Now Therefore Be It Resolved, that the Wood-Ridge School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Wood-Ridge School District in compliance with Department of Education requirements.

BO5 (M) Approval of Payment Applications:

a.	#4	GDS Mechanical	\$489,583.50
b.	#3	Advanced Roofing	\$ 17,655.00

BO6 (M) Approval of Change Orders

- a. **GC02 to RD Architectural – deduction of \$18,270.00 from allowance #1**
- b. **GC03 to RD Architectural – deduction of \$22,176.00 from allowance #1**

- c. **GC04 to RD Architectural – total amount of \$34,996.50 – partial deduction of \$13,259.25 from allowance #1 and partial additional cost to be added to contract of \$21,737.25. The new contract sum including this change order will be \$2,413.737.25.**

BO7 (M) Approval of Bid #MRESC 14/15-61 to Degler-Whiting, Inc. -

Purchase and installation of Indoor batting cages and Volleyball net posts for Jr./Sr. High School Gymnasium

Whereas, the District participates in the Middlesex Regional Educational Services Commission Cooperative Purchasing System, NJ Co-Op Identifier # 65MCESCCPS, and

Whereas, said cooperative awarded a contract known as Bid #MRESC 14/15-61 to Degler-Whiting, Inc. for the time period of 5-9-15 to 5-8-16,

The contract for said project will be awarded to Degler-Whiting Inc. in the amount of \$26,050.00

BO8 (M) Approval of Proposal from Power & Automation to retrofit gym lighting for LED lights in the amount of \$15,900.00.