

**WOOD-RIDGE BOARD OF EDUCATION
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC MEETING AGENDA
NOVEMBER 27, 2017**

Call to Order

Open Public Meeting Statement

This is a Regularly Scheduled Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

Roll Call

Executive Session -

Legal Matters

Student Matters

Call to Order (reopen of public meeting)

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Roll Call

Presentation(s)/Recognition(s)/Award(s):

NJ Star Candidates

Volleyball Team

NJCDCA State Cheering Team Selections

Audit Presentation by Lerch, Vinci & Higgins

Superintendent's Report -

Approval of Minutes

Upon the recommendation of the Superintendent, the Board of Education approved the minutes of the following meeting:

Executive Session: October 2, 2017
Work Session: October 2, 2017

Executive Session: October 16, 2017
Public Session: October 16, 2017

Committee Reports

The Board of Education takes official action at its Business Meetings. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education’s committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

Type of Meeting

Members

Curriculum & Instruction

Mr. Christopher Garvin, Chairman
Mr. Robert Valenti
Mr. Nicholas Cipriano
Dr. Sue DeNobile

Personnel

Mr. Joseph Biamonte, Chairman
Mr. Albie Nieves
Mr. Nicholas Cipriano

Policy

Mr. Thomas Schmidt, Chairman
Mr. Albie Nieves
Mr. Nicholas Cipriano

Buildings & Grounds

Mr. Robert Valenti, Chairman
Mr. Joseph Biamonte
Mr. Nicholas Cipriano
Mrs. Jenine Murray

Finance

Mr. Christopher Garvin, Chairman
Mr. Albie Nieves
Mr. Nicholas Cipriano
Mrs. Jenine Murray

(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)

New Business – Items for Discussion

Hearing of Citizens (Resolutions Only)

Consent Agenda

Communications

Unfinished Business

Hearing of Citizens

Adjournment

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**WOOD-RIDGE SCHOOL DISTRICT
WOOD-RIDGE, NEW JERSEY 07075**

PUBLIC SESSION OF NOVEMBER 27, 2017

Upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education will approve the following:

CURRICULUM & INSTRUCTION

C&I 1 Approval of Evaluation Requests

	Student Id#	Type of Evaluation	Vendor	Cost
a.	52006389	OT Evaluation	CCL	\$300
b.	52006441	OT Evaluation	CCL	\$300
c.	52006456	OT Evaluation	CCL	\$300

C&I 2 Approval of Related Services

ID#	School Program	Related Services	Effective
52006511	Catherine E. Doyle	<p style="text-align: center;"><u>Bayada Nursing:</u> 1:1 Nurse – 5 days/wk, 7hrs/day @ \$54/hr <u>SBJC:</u> OT 2x/wk, PT 2x/wk</p>	October 24, 2017 – June 20, 2017

C&I 3 Approval to Amend Tuition - OOD

ID#	School Program	Rate	Effective
9921	Ridgefield Slocum Skewes	Amend from a Gen Ed to MD Program From \$41,929 to \$34,882 (includes ESY)	2017-2018

C&I 4 Approval of Professional Development Request

Staff Member Attending:	Jennifer Allen
Title of Workshop:	<i>Conference for School Based Speech-Language Pathologists</i>
Date(s):	December 1, 2017
Location:	Piscataway, NJ
Registration Fee:	\$259.00 (<i>Title IIA Funds, No Cost to District</i>)
Travel Expense(s):	83.4 miles total@ \$.31 per mile = \$25.85 (<i>Travel to be funded via : 11-000-223-580-04-00</i>)
Total Cost Not to Exceed:	\$ 284.85

C&I 5 (M) Approval of Field Trip Requests

	Destination (include reason for trip)	Date of Trip	Teacher	Parent Chaperone	Grade/Group	# of students	Departure	Return
a.	The Historic Village at Allaire 4265 Atlantic Ave. Wall Township, NJ 07727 The trip coincides with our “Life in the Colonies” unit as well as “The American Revolution” units in the Social Studies Curriculum	05/24/18	Jaime Oppido	Kimberly Lange Andrea Byrne Lorraine Sikora Stefanie Soontarodom Keri Stellato Jenine Murray Kristen Knapik Maryanna Scarimbolo	5	85	8:30 AM	2:30 PM
b.	NJ School of Conservation (Previously approved)	Feb 13-15, 2018		Adding - J. Wollerman	7	96	6:30 AM	2:35 PM

c. M	Parsippany PAL 33 Baldwin Road Parsippany, NJ Robotics competition. Students apply STEM skills to design, build, and program a robot to perform tasks suited to the competition. Students compete and ally with other High Schools.	12/16/17	K. Parry R. Berger	n/a	7 – 9	8	8 am	5:30 pm
d. M	Urban Air Trampoline Park 69 Wesley Street South Hackensack, NJ 07606 Teen Institute Trip – To provide drug and alcohol free activities.	12/1/17	L. Ames C. Lange	n/a	9-12	20	6 pm	9 pm
e. M	Graycliff Manor Moonachie Road Moonachie, NJ Senior Class Holiday Luncheon	12/21/17	K. Schoenig A. DeComa M. Ihle	n/a	12	100	10:30 am	2:00 pm
f. M	Bergen Community College 400 Paramus Rd. Paramus, NJ Training for Neutral Zone Outreach	Date change from 2/15/18 to 3/8/18	J. Hassinger C. Lange	n/a	9-11	25	8 am	2 pm
g. M	WR Intermediate School Neutral Zone Outreach Program	12/13/17 1/19/18 3/15/18	J. Hassinger C. Lange L. Ames	n/a	9 – 11	30	9 am	12 pm

h. M	Bergen Community College 400 Paramus Road, Paramus, NJ Training for Neutral Zone Outreach Program	11/29/17 12/20/17 2/15/18	J. Hassinger C. Lange	n/a	9 – 11	25	8 am	2 pm
i. M	Boardwalk 63 Grant Avenue Seaside Heights, NJ The National Honor Society participates in the Polar Plunge fundraiser for special Olympics.	2/24/18	M. Garvin	n/a	11-12	15	10 am	3 pm
j. M	Relay for Life Paramus HS 99 E. Century Road Paramus, NJ National Honor Society participates in this event as it is a fundraiser for the American Cancer Society. Teams raise money, camp out and walk for 12 hour shifts.	6/15-6/16 /18	M. Garvin	n/a	11-12	20	4:30 pm 6/15	6:30 am 6/16
k. M	Metropolitan Museum of Art 1000 5 th Avenue NY, NY Students will visit Michaelangelo exhibit	12/12/17	T. Iannacco/ M. Barrows** **J. Mojkowski instead of M. Barrows	n/a	11-12	23	8:30 am	2:30 pm

C&I 6 (M) Approval of Student Teachers

	Name	Grade/ Subject	Teacher	Dates	Requested By:
a.	Matthew Spector – Seton Hall	9 – 12	Danielle Johnston (Trainer)	12/9/17, 12/16/17, 1/6/18, 1/13/18, 1/20/18 Total of 25 hours	Joseph Sutera
b.	David Alpaca Moscaza	9 - 12 Music Instrumental	Toni Baumgartner	1/18/18 - 5/3/18	Joseph Sutera

C&I 7 Approval of Title I Remediation Program - Doyle

Grades K-2 ELA/Math

January through May 2018 (Tuesdays/Thursdays)

3-4 PM each session, total of 36 hours per grade level @ \$45.35 per hour = \$1632.60* pending

WREA Contract Negotiations

Grade 3 ELA/Math

January through May 2018 (Tuesdays/Thursdays)

18 hours each content area @ \$45.35 per hour = \$816.30

2 content area instructors not to exceed \$1700 total **(Title I Funds)**

***pending WREA negotiations**

C&I 8 Approval of Title I Remediation Program - WRIS

Grades 4 – 6 ELA/Math

January through May 2017 (Tuesdays, Thursdays beginning January 4th)

17 hours for ELA @ \$45.35 per hour = \$770.95, per section
(3 sections, 1 section per grade level) = \$2312.85

17 hours for Math @ \$45.35 per hour = \$770.95, per section
(3 sections, 1 section per grade level) = \$2312.85

Total Salaries for Title 1 ELA and Math, Grades 4 – 6 not to exceed \$5,000.00 **(Title I Funds)**

***pending WREA negotiations**

C&I 9 (M) Approval of Title I Remediation Programs - Wood-Ridge Jr. Sr. HS

Tuesdays/Thursdays: January, February, March, April

Beginning January 9, 2018 - 3 PM – 4 PM

Math 7 12 hours @ \$45.35 = \$544.20

Math 8	12 hours @ \$45.35 = \$544.20
Algebra I	12 hours @ \$45.35 = \$544.20
Algebra II	12 hours @ \$45.35 = \$544.20
Geometry	12 hours @ \$45.35 = <u>\$544.20</u>
	\$2,721 Total*

ELA 7	12 hours @ \$45.35 = \$544.20
ELA 8	12 hours @ \$45.35 = \$544.20
ELA 9	12 hours @ \$45.35 = \$544.20
ELA 10	12 hours @ \$45.35 = \$544.20
ELA 11	12 hours @ \$45.35 = <u>\$544.20</u>
	\$2,721 Total*

*pending WREA negotiations

PERSONNEL

P1 (M) Approval of Coaching Appointments

a. Name: Akua Addo*

Location: Wood-Ridge Junior/Senior High School

Position: Boys & Girls Winter Track - Volunteer Coach

Compensation: n/a

Dates of Season: 11/20/2017 - 3/11/2018

* Pending completion of paperwork

b. Name: Charlie Trentacosti

Location: Wood-Ridge Junior/Senior High School

Position: Boys & Girls Spring Track - Assistant Coach

Compensation: \$4,165.56

Dates of Season: 3/2/2018 - 6/9/2018

c. Name: John Porteous*

Location: Wood-Ridge Junior/Senior High School

Position: Boys & Girls Spring Track - Assistant Coach

Compensation: \$3,819.36

Dates of Season: 3/2/2018 - 6/9/2018

* Pending completion of paperwork

d. Name: Akua Addo*
Location: Wood-Ridge Junior/Senior High School
Position: Boys & Girls Spring Track – Volunteer Coach
Compensation: n/a
Dates of Season: 3/2/2018 - 6/9/2018

** Pending completion of paperwork*

e. Name: Ann Marie Moccia
Location: Wood-Ridge Junior/Senior High School
Position: Boys & Girls Spring Track – Volunteer Coach
Compensation: n/a
Dates of Season: 3/2/2018 - 6/9/2018

f. Name: Andrea Marino
Location: Wood-Ridge Junior/Senior High School
Position: Softball - Head Coach
Compensation: \$6,667.78
Dates of Season: 3/2/2018 - 6/9/2018

g. Name: Matthew Bogert
Location: Wood-Ridge Junior/Senior High School
Position: Softball - Assistant Coach
Compensation: \$4,165.56
Dates of Season: 3/2/2018 - 6/9/2018

h. Name: Keri Focarino
Location: Wood-Ridge Junior/Senior High School
Position: Softball - Assistant Coach
Compensation: \$3,998.04
Dates of Season: 3/2/2018 - 6/9/2018

i. Name: Lara Schmitt
Location: Wood-Ridge Junior/Senior High School
Position: Softball - Volunteer Coach

Compensation: n/a
Dates of Season: 3/2/2018 - 6/9/2018

j. Name: Alexandra Paskas
Location: Wood-Ridge Junior/Senior High School
Position: Softball - Volunteer Coach
Compensation: n/a
Dates of Season: 3/2/2018 - 6/9/2018

k. Name: Michael Carcich
Location: Wood-Ridge Junior/Senior High School
Position: Baseball - Head Coach
Compensation: \$6,667.78
Dates of Season: 3/2/2018 - 6/9/2018

l. Name: Sean Mansfield
Location: Wood-Ridge Junior/Senior High School
Position: Baseball - Assistant Coach
Compensation: \$3,998.04
Dates of Season: 3/2/2018 - 6/9/2018

m Name: Michael Scarzafava
Location: Wood-Ridge Junior/Senior High School
Position: Baseball - Assistant Coach
Compensation: \$3,998.04
Dates of Season: 3/2/2018 - 6/9/2018

n. Name: Mike Petrucelli, Sr
Location: Wood-Ridge Junior/Senior High School
Position: Baseball - Volunteer Coach
Compensation: n/a
Dates of Season: 3/2/2018 - 6/9/2018

o. **Name:** Joseph Sutera
Location: Wood-Ridge Junior/Senior High School
Position: Baseball - Volunteer Coach
Compensation: n/a
Dates of Season: 3/2/2018 - 6/9/2018

p. **Name:** Thomas Kroncke
Location: Wood-Ridge Junior/Senior High School
Position: Spring Weight Room Supervisor
Compensation: \$1,451.80
Dates of Season: 3/2/2018 - 6/9/2018

All pending WREA negotiations

P2 (M) Approval of Appointment of Substitutes

	Name	Substitute Position	Recommendation By:
a.	Alyssa Meluso	Substitute Nurse	Tony Albro
b.	Joshua Turner	Substitute Teacher	Tony Albro

P3 (M) Approval of Request for Leave of Absence

Staff Member:	Kristine Schoenig
Assignment:	Teacher – HS Math
Date to Begin Leave:	December 22, 2017
Anticipated Use of Accumulated Sick Days:	27 sick days
Anticipated Use of Accumulated Personal Days:	3 personal days
Anticipated Unpaid Days:	53 unpaid days
Date to Return to Duties:	May 9, 2017

POLICY

POL 1 (M) Approval of Policy

	Policy #	Title	New	Revision	First Reading	Second Reading
	P2415.04	Parental Involvement		X	10/16/17	11/27/17

POL 2 (M) Approval of Regulation

	Regulation #	Title	New	Revision	First Reading	Second Reading
	R7434	Smoking Prohibited in School Buildings		X	11/27/17	12/18/17

BUILDINGS & GROUNDS

None at this time

FINANCE

F1(M) Approval of Bills List:

- a. Bills List for Month of November, 2017 in the amount of \$1,444,825.88
- b. Manual Checks for October and November 2017 in the amount of \$300,503.65
- c. Payroll Transfers for the month of October 2017 in the amount of \$1,262,013.99
- d. Enterprise Funds for the month of October 2017 in the amount of \$3,354.17

F2 (M) Approval of Monthly Financial Reports of the Board Secretary and Treasurer for September 2017 which are on record in the Business Office for review.

F3 (M) Approval of Certification of Balance Budget that no major account or fund has been over-expended in violation of statute NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F4 (M) Approval of Budget Transfers authorization of line item transfers for the month September 2017, as per the attached list.

F 5 (M) Approval of Acceptance of Donations

	Donation Amount	Purpose/Explanation:	Donated by:	Donated to:
a.	30 sanitized wipe containers	To be placed in each classroom at Doyle Elementary School	PDI Healthcare	Doyle
b.	\$150	Soccer Donation	Lyndhurst Pastry Shop	WR Jr.Sr. HS Girls Soccer
c.	\$100	Soccer Donation	Lucky Larry's	WR Jr.Sr. HS Girls Soccer
d.	\$50	Soccer Donation	Baci 197	WR Jr.Sr. HS Girls Soccer
e.	\$50	Soccer Donation	Christopher Metcalfe, Esq.	WR Jr.Sr. HS Girls Soccer
f.	\$50	Soccer Donation	Michael E. Perillo DMD	WR Jr.Sr. HS Girls Soccer
g.	\$150	Soccer Donation	Otterstedt Agency	WR Jr.Sr. HS Girls Soccer

F 6 (M) Approval of Donation to Give Kids the World

Donation Amount	Purpose/Explanation:	Donated by:	Donated to:
\$470.00	District wide dress down day of October 27, 2017 in honor of Tyler Orban	Wood-Ridge School District	Give Kids the World

F7 (M) Approval of Tentative Budget Calendar for 2018-2019 per attached.

F8 (M) Approval of Payments per Certification of DiCara & Rubino

- a. GDS Mechanical for HVAC upgrades at Wood-Ridge Jr. & Sr. High School - Payment Application #11 in the amount of \$185,749.50.
- b. GDS Mechanical for HVAC upgrades at Wood-Ridge Jr. & Sr. High School - Payment Application #12 in the amount of \$90,701.25.

BOARD OPERATIONS

BO 1 (M) Approval for the Transportation Contract with Englewood Public School District in the amount of \$4,000.00 for the 2017-2018 school year pursuant to School Choice Law.

BO 2 (M) Approval of Cost Reimbursement for Food Service Management Services

Resolution

Cost Reimbursement for Food Service Management Services works best for WOOD-RIDGE SCHOOL DISTRICT

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

Whereas, the Wood-Ridge Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Wood-Ridge Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Wood-Ridge Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Wood-Ridge Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Wood-Ridge Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Wood-Ridge Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

Whereas, the Wood-Ridge Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either “Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

Now Therefore be it Resolved, that the Wood-Ridge Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

Be It Further Resolved, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials

New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)

Local Legislators

NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA,

BO 3 (M) Approval of Annual Uniform State Memorandum of Agreement 2017-2018

The Board of Education approves the Annual Uniform State Memorandum of Agreement between the Wood-Ridge Board of Education and the Wood-Ridge Police Department for the 2017-2018 school year.

BO 4 (M) Approval of Renewal Agreement with Pitney Bowes for the Wood-Ridge High School

Renewal agreement with Pitney Bowes to lease equipment to the Wood-Ridge High School for a term of 60 months. The monthly rate will be \$194.70 per month with quarterly billings of \$584.10. A savings of \$99.60 annually.

BO 5 (M) Approval of Renewal Agreement with Pitney Bowes for the Wood-Ridge Board of Education Offices

Renewal agreement with Pitney Bowes to lease equipment to the Wood-Ridge Board of Education offices for a term of 60 months. The monthly rate will be \$194.70 per month with quarterly billings of \$584.10. A savings of \$99.60 annually.

BO 6 (M) Approval of Renewal Agreement with Renaissance

Renewal agreement with Renaissance for Annual Assessment Implementation & Data Coaching. The renewal fee is \$799.00.

BO 7 (M) Approval of Credit Change Order GC-02 to GDS Mechanical , Inc.

Deduction of \$1,098.08 from total cost of contract. The new contract amount will be \$3,469,754.46.

BO 8 (M) Approval of Credit Change Order GC-03 to GDS Mechanical , Inc.

Deduction of \$2,135.63 from total cost of contract. The new contract amount will be \$3,467,618.83.

BO 9 (M) Approval of Credit Change Order GC-04 to GDS Mechanical , Inc.

Deduction of \$5,644.40 from total cost of contract. The new contract amount will be \$3,461,974.43.

BO 10 (M) Revised Approval to Apply for and Accept ESEA Funds, including the 2016/2017 final report carry-over, in the Following Amounts for the 2017/2018 School Year:

Title I *	\$101,563
Title IIA*	\$24,993
Title III	\$ 5,000
Title III - Immigrant	\$ 2,026
Title IV	\$ 8,939

*Originally approved 8/21/17 excluding 2016/2017 Carry-over final approval.