

**WOOD-RIDGE BOARD OF EDUCATION  
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC MEETING AGENDA  
NOVEMBER 12, 2015**

**Call to Order**

**Open Public Meeting Statement**

This is a Regularly Scheduled Public Session of the Wood-Ridge Board of Education and is in compliance with the Open Public Meeting Act, Chapter 231, Public Laws of 1975, also known as the Sunshine Law. Notification has been sent to The Record. Notification has also been posted in the Wood-Ridge Borough Hall, the Wood-Ridge Memorial Library, and the Wood-Ridge Board of Education's website.

**Roll Call**

**Executive Session:**

*HIB Incident  
2016/2017 Calendar  
Resignations  
Intermediate School Principal Position  
Administrative Salaries 15/16*

**Call to Order (reopen of public meeting)**

**Pledge of Allegiance**

**Open Public Meeting Statement**

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**Roll Call**

**Presentation(s)/Recognition(s)/Award(s):**

**Superintendent's Report**

## **Approval of Minutes**

Upon the recommendation of the Superintendent, the Board of Education approves the minutes of the following meetings:

*Executive Session: October 7, 2015*  
*Public Session: October 7, 2015*

*Introduced by:*  
*Seconded by:*

**ROLL CALL**  
*In Favor:*  
*Opposed:*

## **Committee Reports**

The Board of Education takes official action at its Business Meetings. Business meetings are regularly scheduled on the third Wednesday of each month, subject to changes that may occur because of holidays. Prior to the Board taking action at its business meetings, committee meetings are scheduled where in-depth approval occurs. At each committee meeting, the Board discusses recommendations of the Superintendent of Schools and other relevant items. Committee approval authorizes resolutions to be placed on the agenda of the next appropriate business meeting and/or possible formal action.

At the Board of Education's committee meetings, no formal action is taken. The typical schedule of meetings is as follows:

<b>Type of Meeting</b>	<b>Members</b>
Curriculum & Instruction	Mr. Christopher Garvin, Chairman Mr. Nicholas Cipriano
Personnel	Mr. Joseph Biamonte, Chairman Mr. Robert Valenti Mr. Nicholas Cipriano
Policy	Mr. Christopher Garvin, Chairman Mr. Nicholas Cipriano
Buildings & Grounds	Mr. Robert Valenti, Chairman Mrs. Jenine Murray Mr. Peter Catania
Finance	Mr. Robert Talamini, Chairman Mr. Albie Nieves Mrs. Jenine Murray

*(Each of these meetings may include an Executive Session for the Discussion of Approval of matters that may be appropriate for Executive Session.)*

**New Business - *Items for Discussion***

**Hearing of Citizens (Resolutions Only)**

**Consent Agenda**

**Communications**

**Unfinished Business**

**Hearing of Citizens**

**Adjournment**

## TABLE OF CONTENTS

<b><u>CURRICULUM &amp; INSTRUCTION</u></b>	<b><u>Page</u></b>
<b>C&amp;I 1 Approval of Professional Development Request</b>	6
<b>C&amp;I 2 (M) Approval to Return to District</b>	6
<b>C&amp;I 3 Approval to Amend Nursing Services</b>	6
<b>C&amp;I 4 Approval to Add a Related Service</b>	7
<b>C&amp;I 5 Approval for New CST Vendor</b>	7
<b>C&amp;I 6 (M) Approval to Amend CST OOD Placement</b>	7
<b>C&amp;I 7 (M) Approval of Field Trip Requests</b>	7
<b>C&amp;I 8 (M) Approval of Professional Development Request</b>	9
<b>C&amp;I 9 (M) Approval of the NJQSAC District Performance for the 2015-2016 school year for submission to the New Jersey Department of Education</b>	9
<b>C&amp;I 10 (M) Approval of Participation in the Sustainable Jersey for Schools Certification Program</b>	10

<b><u>PERSONNEL</u></b>	<b><u>Page</u></b>
<b>P 1 Approval of Request for Extension of Medical Leave of Absence</b>	11
<b>P 2 (M) Approval of Co-Curricular Appointment</b>	11
<b>P 3 (M) Approval of Appointment of Substitutes</b>	11
<b>P 4 (M) Approval of Request for Leave of Absence</b>	12
<b>P 5 (M) Approval to Accept Resignations</b>	12
<b>P 6 Approval of Amendment of Personnel Appointment</b>	12
<b>P 7 (M) Approval of Amendment of Coaching Appointment</b>	12
<b>P 8 (M) Approval of Coaching Appointment</b>	13

<b><u>POLICY</u></b>	<b><u>Page</u></b>
<b>POL 1 (M) Policies: First Reading and Discussion</b>	13
<b>POL 2 (M) Regulations: First Reading and Discussion</b>	14

<b><u>BUILDINGS &amp; GROUNDS</u></b>	<b><u>Page</u></b>
---------------------------------------	--------------------

*None at this time*

<b><u>FINANCE</u></b>	<b><u>Page</u></b>
<b>F1(M) Approval of Bills List</b>	14
<b>F2 (M) Approval of Monthly Financial Reports of the Board Secretary and Treasurer</b>	14
<b>F3 (M) Approval of Certification of Balance Budget</b>	14
<b>F4 (M) Approval of Budget Transfers</b>	14
<b>F5 (M) Motion to Award TD Securities</b>	14

<b><u>BOARD OPERATIONS</u></b>	<b><u>Page</u></b>
<b>BO 1 (M) Approval of Suspension Alternative Program (SAP)</b>	15
<b>BO 2 (M) Approval of Heroes and Cool Kids Student Leadership Program</b>	15
<b>BO 3 Approval of Acceptance of Donation</b>	15
<b>BO 4 (M) Approval of Comprehensive Maintenance Plan</b>	16
<b>BO 5 (M) Approval for Purchase of Full Page Ad in Wood-Ridge High School's 2016 Year Book</b>	16
<b>BO 6 Approval to Accept Donation of Inflatable Obstacle Course to Doyle School for Field Day on June 1, 2016</b>	16
<b>BO 7 (M) Approval of Rental Facility at Bergen Academies for the Wood-Ridge High School Graduation</b>	16

**WOOD-RIDGE SCHOOL DISTRICT  
WOOD-RIDGE, NEW JERSEY 07075**

**PUBLIC SESSION OF NOVEMBER 12, 2015**

**Upon the recommendation of the Superintendent of Schools, the Board of Education approves the following:**

**CURRICULUM & INSTRUCTION**

**C&I 1 Approval of Professional Development Request**

<i>Staff Member Attending:</i>	Kelly Rightmyer
<i>Title of Workshop:</i>	<i>Dr. Jean's Active Learning Adventure with Dr. Jean Feldman</i>
<i>Date(s):</i>	December 11, 2015
<i>Location:</i>	West Orange, NJ
<i>Registration Fee:</i>	\$220.00
<i>Travel Expense(s):</i>	N/A
<i>Total Cost Not to Exceed:</i>	<b>\$220.00</b>

**C&I 2 (M) Approval to Return to District - Out of District Placement Cancelled**

<i>Case #</i>	<i>Location</i>	<i>Transportation</i>	<i>Dates</i>
52006051	Community School	N/A	Return to District as of October 13, 2015

**C&I 3 Approval to Amend Nursing Services - Previously approved on August 19 2015 CI2**

<i>ID</i>	<i>Related Service</i>	<i>Rate</i>	<i>Dates</i>
52005550	Integrated Nursing Amend from 6hrs/day to 7hrs/day	\$55/hr 208 Days (includes ESY)	2015-2016 School Year

**C&I 4 Approval to Add a Related Service/IEP Driven**

<i>Case #</i>	<i>Billable Related Service</i>	<i>Dates</i>
10395	<b>SBJC - Behaviorist Services 2x/mo=60min sess.</b>	<b>10/19/15 – 6/17/16</b>

**C&I 5 Approval for New CST Vendor**

**Organization:** Elizabeth Harriman, MA, CCC-SLP  
**Activity:** Speech-Language Pathologist (Korean Bilingual)  
**Location:** 2100 Linwood Ave, #11M, Ft Lee, NJ 07024  
**Fees:** \$450

**C&I 6 (M) Approval to Amend CST OOD Placement**

<i>Case #</i>	<i>Location</i>	<i>Amended Tuition</i>	<i>Billable Related Services</i>	<i>Transportation</i>	<i>Placement Dates</i>
52006121	<b>BCSS Evergreen Program at Leonias HS</b>	<b>\$51,508 163 days @ \$316/day</b>	<b>None</b>	<b>Provided by WR via SBJC</b>	<b>10/1/15 – 6/22/16</b>

\*Amendment to rate

**C&I 7 (M) Approval of Field Trip Requests**

	<i>Destination (include reason for trip)</i>	<i>Date of Trip</i>	<i>Teacher</i>	<i>Parent Chaperone</i>	<i>Grade/Group</i>	<i># of students</i>	<i>Depart</i>	<i>Return</i>
a.	Allaire Historic Village Farmingdale, NJ (Monmouth Cty)	June 1, 2016	Kim Diaz Kelly Muscle	To be determined and approved by BOE in March 2016	5	98	8:30am	2:45pm
b.	Wood-Ridge Public Library, 231 Hackensack Street, Wood Ridge, NJ Director of Library will discuss the operation of the library.	11/24/15	Eileen Layman	N/A	7	22- 3 Pd. 22- 8 Pd.	9:50 am 1:55 pm	10:20 am 2:20 pm
c.	Montclair State University, Montclair, New Jersey  To witness a theatrical production related to	12/18/15	Mrs. Pagliocca Mrs. DePalma Ms. Goodlin Mrs. Nass Mrs. Whittaker (para)	Mrs. Nieves Mrs. Dunay Mrs. Ciliento Mrs. Mele Mrs. Manchego	K	65	11:30 AM	2:30 PM

		Tools of the Mind Themes		Mrs. Rella (para) Mrs. Scalone	Mrs. Bergner Mrs. Gabriel				
	<i>d.</i>	Green Meadows Farm in Hazlet NJ  Tools of the Mind themes	5/19/16	Mrs. Pagliocca Mrs. DePalma Ms. Goodlin Mrs. Nass Mrs. Whittaker (para) Mrs. Rella (para) Mrs. Scalone (para)	Mrs. Nieves Mrs. Dunay Mrs. Ciliento Mrs. Mele Mrs. Mancheago Mrs. Bergner Mrs. Gabriel	K	65	8:30 AM	2:30 PM
	<i>e.</i>	South Orange Performing Arts Center, South Orange, NJ  Students will view a performance of “The Nutcracker” which is also being read in literacy classes.	12/7/15	Mrs. Delatorre, Mrs. Albanese, Mrs. Negro Mrs. Engel Ms. Sanzari (student teacher)	Mrs. DiMascio, Mrs. LaRosa, Mrs. Marchitelli, Mrs. Ribaudo Sciancalepore Mrs. DeRobertis, Mrs. Buonomo, Mrs. Nesci, Mr. Drotos	2nd	78	11 AM	1:45 PM
	<i>f.</i>	South Orange Performing Arts Center, South Orange, NJ  Students will view a performance of “Mathemagic” a magic show featuring mathematical concepts performed interactively with students in audience.	1/20/16	Mrs. Jupinka, Mrs. Hahn, Ms. Cucuzza, Ms. Cortina, Mrs. Donato (1:1 para)	Mrs. Theodoracopoulos, Mrs. Celentano, Mrs. McAvoy, Mrs. Quinn, Mrs. Iacovino, Mrs. Somick, Mrs. Bellini, Mrs. Christiana	1st	75	10:30 AM	2PM
	<i>g.</i>	Newark Museum, Newark, NJ	March 24, 2016	Ciliotta, Diaz, Oppido, Muscle	Mrs. Basich, Lange, Graham, Burke, Iglesias, Mele, Ottevaere, Bhargava	5	96	8:30am	2:45pm
	<i>h.</i>	Carnegie Hall, NYC,	May 23, 2016	Mrs. Sterba, Mrs. May, Mrs. Johnson, Mrs. Romorr, Mrs. DiCori, Ms. Ripp	March 2016 BOE approval	4	78	8:15am	2:45pm

<b>M</b>	<i>i.</i>	Bergen Community College, Paramus Road, Paramus, NJ Neutral Zone members will gain training for mentoring.	11/10/15 12/18/15 2/23/15	Chris Lange Lisa Ames Jonathan Hassinger – Note one teacher per trip	N/A	10th & 11th	9/each trip	8:15 am	1:30 pm
<b>M</b>	<i>j.</i>	Medieval Times 149 Polito Avenue Lyndhurst, NJ 07071 Studying Medieval Times Period	11/20/15	Kim Millar/Colleen Kozibroda		12 English IV and IV Honors	24	9:30 am	2 pm
<b>M</b>	<i>k.</i>	Catherine E. Doyle, Wood-Ridge, NJ WR Intermediate School, Wood-Ridge, NJ and Robert L. Craig School, 20 West Park Street, Moonachie, NJ Music students will perform concert songs at each school while a slide show will be displayed showing students artwork. This is to encourage future WR Jr.Sr. HS students to become involved with our Music/Art Program.	12/22/15	Toni Baumgartner/ Jenna Ravenda	Mrs. Dunn, Mr. LoPresti and Mrs. Caputi All parents are on chaperone list.	Music Students	45	7:55 am	2:35 pm

**C&I 8 (M) Approval of Professional Development Request**

**Staff Member Attending:** District Wide  
**Title of Workshop:** Inquiry-Based Science Teaching Workshop  
**Date(s):** Monday, January 18, 2016 (full day)  
**Location:** High School  
**Registration Fee:** \$1,500  
**Travel Expense(s):** N/A  
**Total Cost Not to Exceed:** \$1,500

**C&I 9 (M) Approval of the NJQSAC District Performance for the 2015-2016 school year for submission to the New Jersey Department of Education**

## **C&I 10 (M) Approval of Participation in the Sustainable Jersey for Schools Certification Program**

**Whereas,** the Wood-Ridge Board of Education (or Board of Trustees) seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

**Whereas,** the Wood-Ridge Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

**Whereas,** Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas,** Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

**Whereas,** Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**Whereas,** the Wood-Ridge Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a preexisting group within the district if desired.).

**Whereas,** Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**Whereas,** The Wood-Ridge Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore,** it is resolved that the Wood-Ridge Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint \_\_\_\_\_ to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize Wood-Ridge Public School(s) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions. We agree to complete district actions and to support the district's schools in completing their actions.

\_\_\_\_\_  
Albie Nieves, Board President

Date: \_\_\_\_\_

\_\_\_\_\_  
Nicholas Cipriano, Superintendent

Date: \_\_\_\_\_

\_\_\_\_\_  
Jenine Murray, Business Administrator

Date: \_\_\_\_\_

**PERSONNEL**

**P 1 Approval of Request for Extension of Medical Leave of Absence (original request approved 9/16/15)**

<i>Name:</i>	Nicole Carnevale
<i>Location:</i>	Doyle School - Kindergarten
<i>Unpaid Leave:</i>	January 4, 2016 – June 30, 2016

**P 2 (M) Approval of Co-Curricular Appointment**

<i>Name:</i>	Kristen Larson
<i>Location:</i>	WR Jr. Sr. HS
<i>Position:</i>	Environmental Science Club
<i>Compensation:</i>	\$822.45
<i>School Year:</i>	2015-2016

**P 3 (M) Approval of Appointment of Substitute(s)**

<u>Name</u>	<u>Substitute Position</u>	<u>Recommendation By:</u>
a. Susanne Costa	Substitute Teacher/Paraprofessional	Tony Albro
b. Elizabeth Ferry	Substitute Teacher/Paraprofessional	Tony Albro
c. Ricardo Sheard	Substitute Teacher/Paraprofessional	Tony Albro
d. Christie Farley	Substitute Lunch Paraprofessional	Tony Albro
e. Anthony Rispoli	Substitute Teacher	Tony Albro

**P 4 (M) Approval of Request for Leave of Absence**

**Staff Member:** Yamil Aranda  
**Assignment:** PE/Health (WRIS/WRJRSRHS)  
**Date to Begin Leave:** November 9, 2015  
**Anticipated Use of Accumulated Sick Days:** 10 sick days  
**Anticipated Use of Accumulated Personal Days:** 0 personal days  
**Date to Return to Duties:** November 23, 2015

**P 5 (M) Approval to Accept Resignations**

<b>a.</b>	<b>Name:</b>	Christie Farley
	<b>Location:</b>	Doyle School
	<b>Position:</b>	Lunch Paraprofessional
	<b>Effective Date:</b>	October 27, 2015

<b>b.</b>	<b>Name:</b>	Antonia Oswald
	<b>Location:</b>	Doyle School/W-R Intermediate School
	<b>Position:</b>	Media Specialist
	<b>Effective Date:</b>	December 31, 2015

<b>c.</b>	<b>Name:</b>	Ken Herishen
<b>M</b>	<b>Location:</b>	WR JRSR High School
	<b>Position:</b>	Weight Room Supervisor
	<b>Effective Date:</b>	November 20, 2015

**P 6 Approval of Amendment of Personnel Appointment**

**Name:** Elizabeth Diaz  
**Location:** Catherine E. Doyle School  
**New Hire/Replacement/Transfer:** Replacing Mrs. Farley who has resigned effective immediately. Mrs. Diaz was already BOE approved in the same role on Friday's only.  
**Position:** Lunch Para-Professional  
**Full-Time/Part-Time:** PT  
**Compensation:** \$11.25 per hour (11:29 am – 1:06 pm)  
**Starting Date:** 10/27/15  
**Ending Date:** 6/10/16

**P 7 (M) Approval of Amendment of Coaching Appointment**

**Approval of Coaching Appointment:** Assistant Girls Basketball Coach  
**Name:** Christina Scardino

**Location:** High School  
**Position:** Girls Basketball Assistant Coach  
**Compensation:** Step 3 - \$4,411.25\*  
**Dates of Season:** 11/23/15-3/13/16

*\*Amendment to step and salary amount*

**P 8 (M) Approval of Coaching Appointment**

**Name:** Lauren Rustad  
**Location:** High School  
**Position:** Assistant Winter Track  
**Compensation:** \$3,819.36 (Step 1)  
**Dates of Season:** 11/23/15-3/13/16

**POLICY**

**POL1 (M) - Policies - First Reading and Discussion**

Policy Number	Title	New	Revision	1 <sup>st</sup> Read. & Disc.	2 <sup>nd</sup> Read. & Adop.
a. 3322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Teaching Staff Members)		X	11/12/15	12/2015
b. 4322	Staff Member's Use of Personal Cellular Telephones/Other Communication Devices (Support Staff Members)		X	11/12/15	12/2015
c. 5330	Administration of Medication		X	11/12/15	12/2015
d. 5339	Screening for Dyslexia		X	11/12/15	12/2015
e. 5615	Suspected Gang Activity		X	11/12/15	12/2015
f. 8540	School Nutrition Programs		X	11/12/15	12/2015
g. 8550	Outstanding Food Service Charges	X		11/12/15	12/2015
h. 8820	Opening Exercises/Ceremonies		X	11/12/15	12/2015

**POL2 (M) Regulations – First Reading and Discussion**

<b>Regulation No.</b>	<b>Title</b>	<b>New</b>	<b>Revision</b>	<b>1<sup>st</sup> Read. &amp; Disc.</b>	<b>2<sup>nd</sup> Read. &amp; Adop.</b>
a. 5330	Administration of Medication		X	11/12/15	12/2015

**BUILDINGS & GROUNDS**

*None at this time.*

**Upon the recommendation of the Business Administrator, the Board of Education will discuss the following:**

**FINANCE**

**F1(M) Approval of Bills List:**

- a. Bills List for Month of November 2015 in the amount of \$476,333.54
- b. Manual Checks for October 2015 in the amount of \$415,069.50
- c. Payroll Transfers for the month of October 2015 in the amount of \$1,003,082.35
- d. Enterprise Funds for October 2015 in the amount of \$7,865.17

**F2 (M) Approval of Monthly Financial Reports of the Board Secretary and Treasurer for September 2015 which is on record in the Business Office for review.**

**F3 (M) Approval of Certification of Balance Budget that no major account or fund has been over-expended in violation of statute NJAC 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**

**F4 (M) Approval of Budget Transfers authorization of line item transfers for the month ending September 2015, as per the attached list.**

**F5 (M) Motion to Award TD Securities**

On October 27, 2015 proposals were submitted to provide temporary financing for one year in the amount of \$7,000,000 to the Wood-Ridge Board of Education. Following are the results of the proposals as they were submitted:

**The Board of Education of the Borough of Wood-Ridge, County of Bergen, State of New Jersey**

Dated: November 5, 2015  
 Matures: November 4, 2016

Par amount \$7,000,000  
 Bond years 0.997222

Bidder	Coupon	Gross	Premium	NIC	NIR	Purchase Price
TD Securities	1.0000%	\$69,805.56	\$19,530.00	\$50,275.56	0.7202%	\$7,019,530.00
Valley National Bank	0.7600%	\$53,052.22	\$0.00	\$53,052.22	0.7600%	\$7,000,000.00
Oppenheimer & Co.	2.0000%	\$139,611.11	\$72,590.00	\$67,021.11	0.9601%	\$7,072,590.00
Jefferies, LLC	1.5000%	\$104,708.33	\$36,611.00	\$68,097.33	0.9755%	\$7,036,611.00
Capital One Public Funding	1.1900%	\$83,068.61	\$0.00	\$83,068.61	1.1900%	\$7,000,000.00

As the most favorable proposal was submitted by TD Securities, it is hereby resolved that the award be made to TD Securities and that the Business Administrator be authorized to enter into a contractual agreement for the same.

**BOARD OPERATIONS**

**BO 1 (M) Approval of Suspension Alternative Program (SAP)**

Administered by the Bergen County Special Services School District - The SAP is located in the PAL building in Hackensack, NJ. The PAL will provide a clean and safe environment for students to participate in the program. Any student who participates must be in grade 7 through 12. Any student who enters the program must be considered by the principal or principal's designee of the school he or she attends to be "at risk of being suspended or in need of a suspension." The following activities will be provided to the student: academic remediation consisting of five days of school work assigned by the school, critical personal reflections journaling assignments, self-assessment, group and individual counseling sessions, team building, conflict resolution, etc. The cost of this program is a \$550.00 membership fee. This fee entitles our district to 5 weeks of SAP services per school year.

**BO 2 (M) Approval of Heroes and Cool Kids Student Leadership Program**

Students work together to create and deliver motivational messages to 5<sup>th</sup> and 6<sup>th</sup> grade students on drug, alcohol and tobacco abuse prevention and to emphasize good sportsmanship and the importance of education and to encourage the youngsters to participate in sports or other positive activities. Those selected for this program will attend three conferences at Bergen Community College in Paramus or the Vonage Corporate Headquarters in Holmdel, NJ. These students will become mentors to the 5<sup>th</sup> and 6<sup>th</sup> grade students of their district. The cost of this program is \$3,500.

**BO 3 Approval to Accept Donation from WRPEF to Doyle School for the purchase of updated materials in the library/media center in the amount of \$1,500.**

**BO 4 (M) Approval of Comprehensive Maintenance Plan**

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the various school facilities of Wood-Ridge School District are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now Therefore Be It Resolved**, that the Wood-Ridge School District hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for Wood-Ridge School District in compliance with Department of Education requirements.

**BO 5 (M) Approval for Purchase of Full Page Ad in Wood-Ridge High School’s 2016 Year Book at a cost of \$250.00.**

**BO 6 Approval to Accept Donation of Inflatable Obstacle Course to Doyle School for Field Day on June 1, 2016.** This inflatable will be rented through FunTime Entertainment and will be paid for by the Buonomo, Crews, DiMascio, LaRosa, Mabel, Scalera and Wall families.

**BO 7 (M) Approval of Rental Facility at Bergen Academies for the Wood-Ridge High School Graduation scheduled for Friday, June 17, 2016 at a cost not to exceed \$4,000**